



भा.कृ.अनु.प. - केन्द्रीय कपास अनुसंधान संस्थान  
पोस्ट बैग सं. 2, शंकरनगर पोस्ट ऑफिस, नागपुर - 440010  
ICAR - CENTRAL INSTITUTE FOR COTTON RESEARCH  
POST BAG NO 2, SHANKAR NAGAR POST OFFICE NAGPUR - 440 010(M. S) INDIA  
Tel. Phone: 07103-275536, Fax: 07103-275529, EPBAX: 07103275637/38/39/49/17  
Website: [www.cicr.org.in](http://www.cicr.org.in), E-mail: [cicrnagpur@gmail.com](mailto:cicrnagpur@gmail.com)  
(Location: Near Khapari Phata, Panjari, Wardha Road, Nagpur - 441 108)  
ISO 9001-2015 Certified



F. No. Works & Maintenance/2018-19/28

Dt. 25.02.2019

To,

**Sub:** Limited Tender enquiry for P/F of Two More pieces of conference table and replacement of table top - reg

Sir,

Sealed quotations are invited by the Director, ICAR-Central Institute for Cotton Research towards the P/F of Two More pieces of conference table and replacement of table top from the local firms as per the Specifications detailed in Annexure-A on the terms and conditions prescribed as below:

**Terms & Conditions:**

1. The price should be inclusive of all taxes, GST, duties, labour charges etc. if any chargeable.
2. Certificate i.e. PAN/GST registration must be attached.
3. Envelope may please be super-scribed with the word "Quotations for ....(Name of the work)....".
4. Material for above work should be ISI Marked and approved as per Office Authority.
5. The charges should include all cost of transporting etc. the Institute will not bear any extra charges whatsoever.
6. Rates may be quoted after visiting the site.
7. Any misconduct/mishap on the part of the manpower will be on the risk of the Proprietor.
8. EMD of Rs. 10,000/- in favour of the Director, ICAR- CICR, Nagpur may also be enclosed with the quotation.
9. The payment will be made through e-payment. details / IFSC Code. Detail such as - (i) Name of the firm, (ii) Name of the Beneficiary Bank, (iii) Name of the Bank Branch, (iv) Beneficiary Bank Account No., (v) Beneficiary Bank Account Type, (vi) Beneficiary Bank IFSC Code No., (vii) PAN No. of Beneficiary may be mentioned / submitted with Tender / quotation.
10. Payment will be made after satisfactory certification & TDS will be deducted as per norms.
11. Sealed quotation to be submitted on or before 11.03.2019 at 1.00 p.m.



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12. The Director, CICR, reserves the right to accept or reject one or all quotation/s without assigning any reason thereof.

Yours faithfully,

  
Sr. Administrative Officer

Encl.: Specification



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ANNEXURE - A

COMPANY LETTER HEAD  
FORMAT OF QUOTATION

S.No.	Particular	Unit	Quantity	Rate	Amount
1	Postform Table Top 1350 (L) x 600 (D)	No	10		
2	Sanding Table 1350 L X 600 (D) x 750 (Ht)	No	2		
	Free sanding Table 1350 (L) x 750 (D) x 750 (Ht)	No	2		
Total					
GST					

Authorized Signatory with seal/stamp

Address of the firm:

E-mail id :

Ph./Mob. No.