



भा.कृ.अनु.प. - केन्द्रीय कपास अनुसंधान संस्थान
पोस्ट बैग सं. 2, शंकरनगर पोस्ट ऑफिस, नागपुर -440 010

ICAR - CENTRAL INSTITUTE FOR COTTON RESEARCH

POST BAG NO 2, SHANKAR NAGAR POST OFFICE NAGPUR - 440 010(M.S) INDIA
Tel. Phone: 07103-275536, Fax: 07103-275529, EPBAX: 07103275637/38/39/49/17

Website: www.cicr.org.in, E-mail: cicrnagpur@gmail.com

{Location: Near Khapari Phata, Panjari, Wardha Road, Nagpur – 441 108}

ISO 9001-2015 Certified



F. No. (52)St./Newspaper/Dispose Off/Library/HQ NGP/2018-19

Date: 03.08.2018

To,

Sub.:- Quotation for the **Disposing of Old News Papers, Old Magazines and Catalogues**
– reg.

Sir,

Sealed quotations are invited from the reputed firms by the Director, ICAR-Central Institute for Cotton Research for the **Disposing of Old News Papers, Old Magazines and Catalogues** in the prescribed format as per **Annexure-I**.

The terms and conditions are given as below:

1. The price should be inclusive of transportation cost, labour cost for CICR, Near Khapri Phata, Panjari, Wardha Road, Nagpur. The CICR, Nagpur will not be bear any cost whatsoever in the regard.
2. Envelops may please be super-scribed with the word **“Disposing of Old News Papers, Old Magazines and Catalogues”**.
3. The 50% payment may be deposited to Cashier immediately only after acceptance & rest 50% payment may be deposited within two days to Cashier when party may take Old Newspapers, Old Magazines and Catalogues.
4. Interested parties may inspect the quantity of Old Newspapers, Old Magazines and Catalogues during office hours & before participate in the Bid.
5. The quoted rates may be sent in Sealed Envelop as per Annexure-I by due date **21.08.2018 at 11.00 AM** in the Quotation Box kept in Sr. Administrative Officer's room.
6. Sealed quotation will be opened on **date 21.08.2018 at 11.30 AM**. Representative may attend the opening of Bid Process.
7. Other terms and conditions of supply, if any, may also be stated.
8. The Director, ICAR-CICR, Nagpur reserves the right to accept or reject one or all quotations without assigning any reason thereof.

Yours faithfully,

(A.A. Goswami)

Sr. Administrative Officer

ANNEXURE-A

ON COMPANY LETTER HEAD
FORMAT OF QUOTATION

SN	Particulars	Qty. (Approx.)	Rate (₹)	Amount (₹) (Inclusive of all taxes)
1	Old Newspapers	300 Kgs.		
2	Old Magazines & Catalogues	150 Kgs.		
			Total	

Authorized Signatory with seal/stamp

Address:

E-mail id:

Ph./Mob. No.