

Tender Notice

(The Job Work Contract for Repairs & Maintenance
Of Residential Staff Quarters of CICR Nagpur.)

2018-2019



केन्द्रीय कपास अनुसंधान सस्थान

पोस्ट बैग नं. 2 शंकर नगर पोस्ट ऑफिस नागपुर-440010

ICAR-Central Institute for Cotton Research

Post Bag no.2, Shankar Nagar Post Office, Nagpur-440010

—: कार्यालय :—

पांजरी, खापरी फाटा के पास, वर्धा रोड, नागपुर – 441108

(फोन नं.:07103-275536; 27563738; 39; 275617, फॅक्स : 07103-275529)

Website : www.cicr.org.in E-mail : cicrnagpur@gmail.com

Panjari, Near Khapri Phata, Wardha Road, Nagpur - 441108

Tel : 07103-275536, Fax : 07103-275529, EPABX : 07103-275637, 38, 39, 275617

Website : www.cicr.org.in E-mail : cicrnagpur@gmail.com

ICAR-CENTRAL INSTITUTE FOR COTTON RESEARCH, NAGPUR

P.B. NO. 02, Shankar Nagar Post Office, Nagpur - 440010

Office : Panjari Farm, Near Khapri Phata, Nagpur - 441108

Tel : 07103-275536, Fax : 07103-275529, EPABX : 07103-275637, 38, 39, 275617
Website : www.cicr.org.in, E-mail : cicrnagpur@gmail.com

TENDER NOTICE

Central Institute for Cotton Research, Panjari Farm, Nagpur invites sealed quotations from registered/well-established/reputed firms for providing **contract Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex.**

Interested parties, who have sufficient experience in the field, can collect **detailed information/terms & conditions of the Tender** from CICR's website www.cicr.org.in. The cost of the tender document is Rs. 500/- (Rs. Five One Hundred only), which may be paid in the form of DD drawn in favour of Director, CICR, payable at Nagpur.

Bids in sealed cover super scribed "**Quotation for job Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010.**" at the Main institute premises, CICR, Panjari, Wardha, Nagpur should be sent by Speed/Registered Post, along with a DD/Pay Order for Rs. 25,000/- (Rs. Twenty Five Thousand only) in favour of Director, CICR as Earnest Money (Refundable). The schedule of receipt and opening of Quotations is as under:

Date of sale of tenders	w.e.f. 06/04/2018 (10.00 hrs.)
Last date and time of sale of Tenders in Office	24/04/2018 (12.00 hrs.)
Last date and time of submission of Tenders in Office	24/04/2018 (15.00 hrs.)
Date and Time for opening of Quotations (Technical Bid)	25/04/2018 (15.00 hrs.)

Quotations received after the stipulated date & time/incomplete Quotations will not be entertained. The Quotations will be opened on the stipulated date & time in Director's Committee Room, Main building, CICR, Panjari Farm, Nagpur.

Tender forms may be available on CICR's website www.cicr.org.in. From 06-04-2018.

**For and on behalf of the Director
C.I.C.R. P.B.No.2, Shankar Nagar,
Post office, Nagpur- 440010**

NOT TRANSFERABLE

REGISTERED WITH ACKNOWLEDGEMENT DUE

F. No. Works & Maintenance/Store/Outsourcing Services/Day to Day Maintenance/2018-19 Dated : 04-04-2018

**ICAR-CENTRAL INSTITUTE FOR COTTON RESEARCH,NAGPUR
P.B. NO. 02, Shankar Nagar Post Office, Nagpur - 440010**

INVITATION OF TENDER AND INSTRUCTIONS CONTAINING TERMS AND CONDITIONS GOVERNING THE THE JOB WORK CONTRACT FOR Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur.

- A. Cost of Tender Form Rs. (Rs.500/-) (Rs. Five hundred only)
- B. Last date of sale of Tender in Office is time 24/04/2018 (12.00 hrs.)
- C. Last date of submission of Tenders in Office is time 24/04/2018 (15.00 hrs.)
- D. Tenders opening 25/04/2018 (15.00 hrs.)
- E. Tender to remain open for acceptance up to 90 days from the date of opening.
- F. The Tender document is also available at our web-site www.cicr.org.in

NOTE:

1. The Director, **C.I.C.R. Nagpur** may at his/her discretion, extend this date by a fortnight and such extension shall be binding on Tenderers.
2. If the date up to which the Tenders is open for acceptance is declared to be a holiday the Tenders shall be deemed to remain open for acceptance till the next working day.

ICAR-CENTRAL INSTITUTE FOR COTTON RESEARCH,NAGPUR

P.B. NO. 02, Shankar Nagar Post Office, Nagpur - 440010

Tel : 07103-275536, Fax : 07103-275529, EPABX : 07103-275637, 38, 39, 275617

Website : www.cicr.org.in E-mail : cicrnagpur@gmail.com

F.No./Works & Maintenance/St/Outsourcing Services/Day to Day Maintenance/2018-19 Dated 04-04-2018

Note :- All communications must be addressed to Director, C.I.C.R., Panjari, Near Khapri, Phata, Wardha Road, Nagpur – 441108.

From: **Director,**
C.I.C.R. Nagpur

To

Sub : Invitation of Tender for providing THE JOB WORK CONTRACT FOR Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010.

Dear Sir(s),

Sealed tenders are hereby invited on behalf of the Director, C.I.C.R. Nagpur for contract of **PROVIDING THE JOB WORK CONTRACT FOR Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010.** The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tenders forms and its schedules. Please submit your rates in the tenders form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

1. An earnest money of (Rs. 10,000/-) (Rs. Ten Thousand only) must be deposited in the form of demand draft / pay order payable to Director, C.I.C.R., Nagpur. The particulars of the earnest money deposited must also be super scribed on the top of the envelope by indicating the draft / pay order number and date, failing which the tenders will not be opened. The tenders will not be considered if earnest money is not deposited with the tenders.

2. The tenderer is being permitted to give tenders in consideration of the stipulations on his part that after submitting his tenders, he will not resale from his offer or modify the terms and conditions thereof. If the tenderer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Institute. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

3. The Schedules of the tenders form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the

required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the tenders form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the tenders. Overwriting/erasing in rates to be quoted by the tenderer will not be allowed otherwise the tenders may be rejected.

4. The tenders are liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the tenders is not fully filled in. Individual signing the tenders or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.

5. If tenderer does not accept the offer, after issue of letter of award by Institute within 10 days, the offer made shall be withdrawn & earnest money forfeited.

6. In case of partnership firms, where no authority has been given to any partner to execute the contract/agreement concerning the business of the partnership, the tenders and all other related documents must be signed by every partner of the firm. A person signing the tenders form or any other documents forming part of the contract on behalf of another shall be deemed to warrant that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Council / Instt. shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the tenders and the schedules to the tenders and annexure, if any, should be signed by the tenderer.

7. The original copy of the tenders is to be enclosed cover. The cover should be super scribed **"THE JOB WORK CONTRACT FOR PROVIDING Services of Repairs & Maintenance of Residential Staff Quarters of CICR in the Institute at C.I.C.R. Panjari, Wardha Road, Nagpur-441108** with address of his office and the tenderer shall place in an envelopes clearly marked containing Financial bid in the envelop. All Tenders should be sent by Speed/Registered Post. Tenders to be hand delivered/should be put in the tenders box, which will be kept in the CICR Office at Panjari, Wardha Raod, Nagpur not later than 3.00 P.M. on date 24/04/2018

8. The rates quoted by each firm for above service contract in tenders be given both in words and figures. Tenderer is at liberty to be present or to authorise a representative to be present at the time of opening of the tenders. The name and address of the representative who would be attending the opening of the tenders on tenderer's behalf should be indicated in the tenders. Name and address of permanent representative, of the tenderer if any, may also be indicated.

9. The Institute is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. You are however at liberty to Tenders for the whole or any portion or to state in the tenders that the rates quoted shall apply only if the tenders are considered fully. Other conditional Tenders will not be accepted.

10. An amount of Rs. 10,000/- (Rs. Ten Thousands only) as a security deposit for the contract is to be deposited by the selected agency/successful tenderer only after receiving a communication from the Institute. In the event of non-deposition of the same, the earnest money will be forfeited.

11. No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.

12. Minimum wages, as prescribed by the Govt. of India from time to time, shall be payable to the personnel deployed for services to this office by the selected Agency.

13. GST or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and CICR will not entertain any claim whatsoever in this respect. However the service taxes or any other tax which is as per the rules of the Govt., shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.

14. Director, Institute reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the tenderer.

15. Decision of Director, Institute shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, Institute. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.

16. Acceptance by the Institute will be communicated by FAX/Telegram, Express letter or any other form of communication. Formal letter of acceptance and work order of the Tenders will be forwarded as soon as possible, but the earlier instructions in the FAX/Telegram/Express letter etc. should be acted upon immediately.

17. The following documents/vouchers are required to be enclosed with the tenders form which are the terms and conditions of the tender's document:-

a) Last three years continuous experience of the firm in the field of providing such services in Central Govt. establishments/Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations' provide the details in enclosed tabular Form.

b) Those parties having CPWD/PWD registration, may apply for the contract.

c) GST registration certificate issued by Govt. etc.

d) Successful Tenderer will have to enter into a detailed contract agreement with CICR on Non-judicial stamp paper of Rs. 100/- (Rs. One Hundred Only) for each work.

e) Only those firms will be considered for financial bid who will qualify in the technical bid.

Yours faithfully,

**For and on behalf of the Director
C.I.C.R. P.B.No.2, Shankar Nagar,
Post office, Nagpur- 440010**

Note : The Technical bid and financial bid may be submitted in separate envelopes to be sealed and put in a main cover.

TENDERS FOR THE CONTRACT FOR PROVIDING THE JOB WORK/SERVICE CONTRACT FOR Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010

From

To DIRECTOR,
C.I.C.R. P.B.No.2,
Shankar Nagar, Post office,
Nagpur- 440010

I/We have read all the particulars regarding the General information and other terms and conditions of the contract for THE JOB WORK/SERVICE CONTRACT **Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010** and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the tender at the rates given in Schedule-I to this Tender and I/we agree to hold this offer open till 90 days. The rates quoted will be valid for a period of one year in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

1. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
2. The following pages have been added to and form a part of this Tender. The Schedules-I& II to accompany this Tender are at pages
3. Every page so attached with this Tender bears my signature and the office seal.
- 4.. Pay order / DD No. of Rs. 25,000/- (Rs. Twenty Five thousand only) drawn in favour of Director C.I.C.R. Nagpur. and payable at is enclosed as earnest money required.

Yours faithfully,

Signature & Seal of the Tenderer

Witness _____

Telephone No. Office

Address: _____

Resi.

Occupation _____

Mobile

Signature of witness to contractor's signature

Address:

Name & Signature of Witness :

Address:

SCHEDULE TO TENDERS

PART – 1

1. Name of the Firm/Agency
2. Full address with Post Box No.
And Telephone No./Mobile No.
3. Constitution of the Firm.
Agency (Attached copy)
 - a) Indian Companies Act, 1956
 - b) Indian Partnership Act, 1932
(Please give names of partners)
 - C) Any other Act, if not, the owners.
4. For Partnership firms whether registered under the Indian Partnership Act, 1932, please state further whether by the partnership agreement to arbitration has been conferred on the partner who has signed the Tender.
 - i) If answer to the above is in negative whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the Tenders to refer dispute condemning business of the partnership to arbitration.
 - ii) If the answer to above is in point one and two the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be. The copy should be attested by a Notary Public or its execution would be admitted by affidavit on a stamped paper by all partner.
5. Name and Full Address of your Banker's
6. Your Permanent Income Tax No. I Circle/ Ward
7. Any other relevant information

PART-II

8. Earnest Money Deposited: Yes/No

PART -III

9. Name and Address of the firm's representative and whether the firm would be representing at the opening of the Tenders

10. Name of the Permanent Representative to be visiting CICR, Panjari, Khapri Phata, Wardha Road, Nagpur-441108 regarding the contract

Date : _____

Place: _____

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the Tenderer.

SCHEDULE-II

GENERAL INFORMATION & OTHER TERMS & CONDITIONS OF THE CONTRACT FOR Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010 (The C.I.C.R. under ICAR is the Institute for research on Cotton. It is located on Wardha Road 15 KM away from Zero mile. The main building/ installation are as follows as per requirement:)

Interested parties should quote their rates in the Annexure-I and Annexure-II

Scope of Work:

The services as detailed below are to be provided to the Office of I/c works & maintenance, CICR, Near Khapri Phata, wardha Road, Nagpur-441108.

1. **The firm/Party/Contractor whom AMC would be awarded should strictly provide materials of approved Branded/good quality and rates may also be quoted accordingly. No payment will be made for Local/non Branded materials.**
2. The status of service provider shall either be a partnership firm or a corporate entity. The service provider shall provide direct service and not employ sub-contractors.
3. Non-attendance of complaints of this nature beyond a week would entail deduction of a penalty of Rs. 50/day till the complaint is attended.
4. Any absence/default in this regard would involve proportionate deduction of AMC charges payable to the service provider. Repeated absence/default in this regard shall lead to termination of contract.
5. The service provider should provide the list of technician and helper deployed in the Institute to the I/c Works & Maintenance.
6. No payment will be made if the work is left incomplete and unsatisfactory.
7. The complaint has to be attended only during the office working hours i.e. 9.30 AM to 4.30 PM on working days in the presence of complainant/I/c Maintenance Committee representative.
8. Any kind of error/problem found which may occur during AMC should be informed to the I/c Maintenance Committee.
9. Maintenance charges will be payable after completion of work. No part payment or advance payment will be made.
10. In case of any part/materials is required to be taken away from the Institute, the same should be replaced by similar part in working conditions so that Institute's work shouldn't suffer.
11. Firm would follow standards of maintenance and operations strictly, fidelity of the system.
12. The servicing may be carried out in the Institute as far as possible
13. The old spare-parts may be handed over to I/c Maintenance Committee.
14. The firm will have to maintain a log book to the effect for every visit /checking/servicing etc under the signature of complainant/I/c Maintenance Committee.
15. A complaint book /call will be maintained at the Maintenance Committee, which will have to be attended immediately of the complaint, failing which Rs. 100/- per will be charged.
16. Office premises should be kept spick and span at all times after work is completed failing which the contract may summarily terminated/discontinued. It should also be noted that strict hygiene must be maintained by the contractor.
17. It is the responsibility of the contractor that waste materials should be disposed off. Institute will not allow any garbage heap at any place in the premises. It will be the duty of the tenderer to disposal it off failing which penalty may be imposed.
18. The Contractor will be responsible for the follow the provision under minimum wages act as per the Ministry of Labor including provident fund for the laborers employed by them.
19. Any laborer(s) of the contract party falling sick or proceeding on leave should immediately be replaced by the contractor at no additional expenses to the Institute on occasions when due to paucity of labor or for any other reason, it is not immediately possible to provide suitable relief for absentee(s), the contractor will ensure that the work of the absentee(s) would be managed by other laborer by performing extra duties on payment of overtime to them by the contractor.

20. The laborers shall be trained and fully conversant with the work covers under Day to Day Maintenance contract. The contract would be for a period of one year initially and can be extended further with consent of the both parties on the same rate-terms and condition of contractor.
21. The contractor should make necessary arrangement for the supervision of the work by the laborer(s). The laborer(s) shall work on all working days.
22. In case of any damages/loss due to the mishandling by the laborer(s) during the work, to any property of CICR, Nagpur. Contractor will have to make payment for goods loss. If it is not done, the same losses will be recovered from the **bill**.
23. The Director, CICR, Nagpur shall have the right to impose any penalty by way of deduction from the bill for non satisfactory performance of the work by the personnel employed by the contractor.
24. In case the CICR is not satisfied with the working behavior of the any person supplied by the contractor they will have to be replaced by the contractor on their own responsibility.
25. In case of any dispute arising out of this contract provisions the decision of the Director, CICR, Nagpur shall be final and binding on the contractor.
26. All the documents including details of payment made by the contractor to the personnel employed by it shall be open for inspection by the Director, CICR, Nagpur.
27. Any compensation for disengagement on account of death, disability of any personnel provided for deployment in the CICR, Nagpur during the contract period will be the responsibility and liability of the contractor even if such disability, manifests after the termination of assignment.
28. The contractor has to submit all relevant registers to the Director, CICR, Nagpur for inspection once in three months.
29. The Director, CICR, Nagpur is having the right to add or delete any provision of the terms and conditions of the contract and the contractor is binding by the same.
30. The Director of Institute further reserves the right to reject the contract without assigning any reasons thereof.

TERMS & CONDITIONS:

1. *The Contractor should follow strict attendance and alternative arrangements are to be made by the agency whenever anyone of staff/supervisor is to go on leave under intimation to this office.*
2. *The contractor shall not sublet the work without prior permission of the Institute.*
3. *Changing of Staff/Supervisor should be intimated immediately.*
4. *The contractor shall make payment of wages by cash/cheques (to those employees having bank account) to his personnel engaged in the premises of the Institute in the presence of an officer designated for the purpose by Competent Authority.*
5. *In the financial bid the bidder must quote the rates in figures as well as in words. The amount of each item should be worked out and total should be given.*
6. *The Director, reserves the right to reject any or all quotations in whole or in part without assigning any reason therefore. The decision of Director shall be final and binding on the Contractor/Agency in respect of clause covered under the contract.*
7. *The staff provided should also maintain secrecy and discipline in the premises of Institute.*
8. *The contractor shall keep a complaint register with his supervisor, and it shall be open to verification by the authorized officer of CICR for the purpose. All complaints should be immediately attended to by the Agency.*
9. *Uniform with colour specifications and pattern approved by CICR should be supplied by the contractor to the workers at his own cost and it should be ensured that the working staff etc., are in proper uniform while on duty.*
10. *The agreement is terminable with one month notice on either Side.*
11. *The contractor shall not sublet the work without prior written permission of the CICR*

12. *The contractor or his workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded*
13. *The selected agency shall provide the necessary personnels for at CICR as per labour acts prevalent in Nagpur The agency shall employ good and reliable persons with robust health of age group of 21 to 45 years. In case any of the personnel so provided is not found suitable by the Council, the Council shall have the right to ask for his replacement without giving any reason thereof and the agency shall on receipt of a written communication will have to replace such persons immediately*
14. *The persons so provided by the agency under this contract will not be the employee of the Institute/Council and there will be no employer-employee relationship between the Council and the person so engaged by the contractor in the aforesaid services.*
15. *Payment for service contract will be made upon submission of pre-receipted bill.*
16. *After physical inspection of the site, a very detailed assessment/requirements of personnel for providing allied services at the CICR Panjari, Wardha Road, Nagpur shall have to be furnished along with the Tender. However, the Tenders should indicate only the lump-sum amount in respect of all the services covered under this contract and that rates should not be proposed on the basis of manpower to be deployed under the contract. No request for alteration in the rates once quoted will be permitted within one year.*
17. *The rates to be quoted should include cost of each and every item including transportation cost, manpower cost and taxes etc. The CICR shall not bear any extra charge on any account whatsoever i.e. EPF contribution, Uniform, Liveries, OTA etc.*
18. *The contractor will discharge all his legal obligations in respect of the workers/supervisors to be employed/ deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the Council from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Director, CICR shall be final and binding on the contractor.*
19. *Income Tax will be deducted from the payments due for the work done as per rule.*
20. *Supervisor WFJ/maintain all the registers, which are kept in concerned Section.*
21. *The Contractor must employ adult labour only, **Employment of child labour** may lead to the termination of the Contract.*
22. *The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time.*
23. **Risk Clause:** *CICR reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a show-cause to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from S.D. or pending bills or by rising a separate claim.*

LIQUIDATED DAMAGES CLAUSE:

1. An amount equivalent to two days of contract amount, subject to a minimum of Rs. 500/- will be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark in any Section. It will be brought to the notice of the supervisory staff of the firm by CICR and if no action is taken within **one hour** liquidated damages clause will be invoked.

2. Any misconduct/misbehaviour on the part of the manpower deployed by the agency Will not be tolerated and such person (\$) will have to be replaced immediately. The Director, Institute reserves the right to reject any or all Tenders in whole or in Part without assigning any reasons therefore. The decision of Director, Institute shall be Final and binding on the contractor/agency in respect of any clause covered under the Contract.

.....
Details of the Minimum 3 years experience/work done.

Sl. No	Name of the Deptt./ Organisation & Name of contact Person with Ph. No.	Period		No. of staff deployed	Remarks
		From	To		

(Authorized Signatory)

Last date for sale of Tender : 24/04/2018 (Time: 12.00 hrs.)
Last date of submission : 24/04/2018 (Time: 15.00 hrs.)
Date of opening Bid : 25/04/2018 (Time: 15.00 hrs.)

FINANCIAL BID
(In a separate envelope)

Last date for Sale of tender : 24-04-2018
Date & Place of opening of tender : 25-04-2018
Seminar Hall
CICR, Panjari Farm, Nagpur

To
The Director,
C.I.C.R., Panjari, Wardha Road, Nagpur

Sir, I/We wish to submit our Tenders for **Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010**, on the following rates.

PART -1

ANNEXURE – I

S.N	Particulars	Unit	Qty.	Amount (Rs.)
1.	P/F ½” Brass/ Steel Bib Cock of approved quality with all fittings/complete	No	01	
2.	P/F ½” Brass/ Long body Steel Bib Cock of approved quality with all fittings/complete	No.	01	
3.	P/F ½” Brass/steel stop cock of approved quality with all fittings/complete	No.	01	
4.	P/F 1/2” Brass/Steel pillar cock of approved quality with all fitting/complete	No.	01	
5.	P/F reducing sockets G.I of different sizes with all fittings/complete	No.	01	
6.	P/F reducing sockets CPVC of different sizes with all fittings/complete	No.	01	
7.	P/F west pipe line for basin with all fittings/complete	No	01	
8.	P/F of laboratory tap (Three way opening) with all fittings complete			
9.	Removing of laboratory tap (Three way opening)	No.	01	
10.	P/F of connector pipe with all fittings/complete	No	01	
11.	P/F Brass Unions ½”, 1”, 2”, 3”with all fittings/complete	No.	01	
12.	Removing of old Bib Cock /stop cock with all fittings/complete	No.	01	
13.	Removing of old pillar cock with all fittings/complete	No.	01	
14.	P/F of connector pipe with all fittings/complete	No.	01	
15.	P/F of new 1”, 2”, 3” drain pipe (PVC) with all fittings/complete	sq.mt.	Per	
				Authorised Signatory (Stamp)

16.	P/F of G.I Socket of size ½”, 1”, 1½” 2”, 2½”, 3” with all fittings/complete	No.	01	
17.	P/F of CPVC Socket of size ½”, 1”, 1½” 2”, 2½”, 3” with all fittings/complete	No.	01	
18.	Removing of old G. I. Socket of size ½”, 1”, 1½” 2”, 2½”, 3” with all fittings/complete	No.	01	
19.	P/F of G.I Elboue of size ½”, 1”, 1½” 2”, 2½”, 3” with all fittings/complete	No.	01	
20.	P/F of CPVC Elboue of size ½”, 1”, 1½” 2”, 2½”, 3” with all fittings/complete	No.	01	
21.	Removing of G.I. Elboue of size ½”, 1”, 1½” 2”, 2½”, 3”	No.	01	
22.	P/F of G.I. Nipple of size ½”, 1”, 1½” 2”, 2½”, 3” with all fittings/complete	No.	01	
23.	P/F of CPVC Nipple of size ½”, 1”, 1½” 2”, 2½”, 3” with all fittings/complete	No.	01	
24.	Removing of G.I. Nipple of size ½”, 1”, 1½” 2”, 2½”, 3”	No.	01	
25.	P/F of new 1”, 2”, 3” 4” drain pipe (UPVC) with all fittings/complete	R Mtr.	Per	
26.	Removing of west pipe line for basin	No.	01	
27.	Removing of old 1”, 2”, 3” drain pipe (PVC)	sq.mt.	Per	
28.	P/F plastic float ball with aluminum rod with all fittings/complete	No.	01	
29.	P/F ½”, 1”, 2”,3” Brass ball Valve of approved quality with all fittings with all fittings/complete	No.	01	
30.	P/F ½”, 1”, 2”, 3” Gun Metal gate with C. I wheel of approved quality (Screwed end) with all fittings/complete	No.	01	
31.	P/F Rubber bidding for glass for window, door etc	sq.mt.	Per	
32.	P/F ½”, 1”, 2”,3” CPVC ball Valve of approved quality with all fittings/complete	No.	01	
33.	Removing of old ½”, 1”, 2”, ,3” Brass ball Valve	No.	01	
34.	P/F ½”, 1”, 2” ,3’ Brass Ball cock of approved quality with all fittings/complete	No.	01	
35.	Removing of old ½”, 1”, 2” ,3” Brass Ball cock with all fittings	No.	01	
36.	P/F ½”, 1”, 2” ,3” CPVC Ball cock of approved quality with all fittings	No.	01	
37.	P/F washer of sizes ½”, 1’, 2”	No.	01	
38.	P/F of SS Sink (22”x 16”, 24”x 18” etc.) with all fittings/complete	No.	01	
39.	Removing of old sink (all type)	No.	01	

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40.	P/F new wash basin size (18" x 14" , 20"x 16", 22"x 18" etc) including all fittings/complete (all type)	No.	01	
41.	Removing of old wash basin including all fittings (all type)	No.	01	
42.	P/F new Western Toilet including all fittings/complete	No.	01	
43.	Removing of old Western Toilet including all fittings/complete (Standard Size)	No.	01	
44.	Cleaning of main hole including removing of sludge etc. any size and depth (all type)	No.	01	
45.	Cleaning of chocked sewer line start from WC to septic tank and bathroom to nahani trap out side the building	No.	01	
46.	P/F new Indian toilet seat (18", 22") including all fittings/complete	No.	01	
47.	Removing of old Indian toilet seat including all fittings (All Size)	No.	01	
48.	P/F new gents Urinals (standard size) including all fittings/complete	No.	01	
49.	Removing of old gents Urinals including all fittings	No.	01	
50.	P/F wood bidding for doors 4"wide	No	01	
51.	Repairing of window including all fittings/complete	No	01	
52.	P/F of new ISI marked flush door with frame of 1 st class wood 2", 3" thick with all hinges, nut bolt screw etc with all fittings/complete	No.	01	
53.	P/F of new ISI marked flush door 2", 3" thick with all hinges, nut bolt screw /complete etc	No.	01	
54.	P/F of 4mm, 5 mm, 6mm plain glass including all fittings/complete on windows	sq. mt.	per	
55.	P/F of Tower bolt (Barrel type) 250 x10 mm, 150 x 10mm, 100 x 10mm with all fittings/complete	No	01	
56.	P/f of all drop with all fittings/complete	No	01	
57.	P/F aluminum handle ISI marked with all fittings/complete			
58.	P/F of latches with all fittings/complete	No	01	
59.	P/F of all type of handles with all fittings/complete	No	01	
60.	P/F of G.I. Jali for nahani trap with all fittings/complete	No	01	
61.	P/F of coupling to basin with all fittings/complete	No	01	
62.	P/F of Cistern (10 litrs capacity) with all fittings/complete	No	01	
63.	P/F of ½", 1", 1.5", 2", 3" G.I. pipe with all fittings/complete at ground, 1 st , 2 nd , 3 rd floors	Rmt.	Per	
64.	Removing of ½", 1", 1.5", 2", 3" G.I. pipe with all fittings/complete at ground, 1 st , 2 nd , 3 rd floors	Rmt.	Per	

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65.	Removing of ½", 1", 1.5", 2", 3" CPVC pipe with all fittings/complete at ground, 1 st , 2 nd & 3 rd floors	Rmt.	Per	
66.	P/F of ½", 1", 1.5", 2", 3" new CPVC pipe with all fittings/complete at ground, 1 st , 2 nd , 3 rd floors	Rmt.	Per	
67.	P/F of 30, 36 mm wood door with wood frame with all fittings/complete	Sq mtr.	Per	
68.	P/F of 30, 36 mm thick wood door with all fittings/complete	Sq mt.	per	
69.	Removing of old doors with fittings/complete	No.	01	
70.	White wash with lime 2 or more coats with complete finish as required	Sq mtr	Per	
71.	Oil bond distemper to existing wall 2/more coats with smooth complete finish as required	Sq mtr	Per	
72.	Removing dry or oil bound distemper/ acrylic paint by scrapping sand paper and preparing smooth surface including necessary repair of scratches	Sq mtr	Per	
73.	Repairs to plaster of thickness 12mm to 20mm with cement mortar 1:4	Sq mtr	Per	
74.	P/F of 2 mm putty for preparation of smooth surface (Birla white)	Sq mtr	Per	
75.	Applying exterior (Asian/Snowcem) paint 2/more coats with complete finish	Sq mtr	Per	
76.	P/F of window Glasses 4 mm, 5 mm, 6 mm, including all fittings/complete	Sq mtr	Per	
77.	P/F of Entrance door with hard wood for rooms 24mm, 36mm with complete fitting as required.	Sq mtr	Per	
78.	P/F of Bathroom/Toilet doors (PVC) including all fittings/complete	Sq mtr	Per	
79.	P/F S.S. Jali to existing window including all fittings/complete	Sq mtr	Per	
80.	Scraping of upper crust/layer of damp wall	Sq.mtr.	Per	
81.	P/F of 12 mm cement Plastering of wall (1;6)	Sq.mtr.	Per	
82.	Application of water proofing chemicals on roof /wall/floor	Sq.mtr.	Per	
83.	Cement concrete flooring 1:2:4 finished with floating coat of neat finish	Sq mtr	Per	
84.	All size Tile fitting on wall/floor at ground, 1 st , 2 nd and 3 rd floor including all fittings/complete.	Sq.mtr.	Per	
85.	Removing of old Tiles on wall/floor at ground, 1 st , 2 nd and 3 rd floor	Sq.mtr.	Per	
86.	Providing synthetic enamel paint snowsem /Asian to furniture, almirah, equipments etc with smooth finish complete work.	Sq mtr	Per	

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87.	Providing RCC cover for manhole sewerage line chamber required size after inspection including all fittings/complete	Lump-sum	---	
88.	P/F of POP including all fittings/complete	Sq.mtr.	Per-	
89.	Removing of old POP	Sq.mtr.	Per	
90.	Removing/cutting of old iron window/aluminum window	No.	01	
91.	Repairing of door frames and fitting including all fittings/complete	No.	01	
92.	Repairing and fixing of existing wooden doors to make it functional, operational and lockable.	No.	01	
93.	Repairing of False ceiling	Sq. mtr	Per	
94.	P/F of vitrified tiles 2 ft.X 2 ft. with complete work	Sq. mtr	Per	
95.	P/F of vitrified tiles 2 ft.X 1 ft. with complete work	Sq. mtr	Per	
96.	P/F of vitrified tiles 1.5 ft.X 1 ft. with complete work	Sq. mtr	Per	
97.	P/F glazed tiles 1 x 1 ft. with complete work	Sq mtr	Per	
98.	P/F glazed tiles 2 x1 ft. with complete work	Sq mtr	Per	
99.	P/F glazed tiles 1.5 x1 ft. with complete work	Sq mtr	Per	
100.	Fitting of vitrified tiles with all materials	Sq. mtr	Per	
101.	Fitting of glazed tiles with all materials	Sq mtr	Per	
102.	Mirror in toilets 1.5 ft X 2 ft. with complete work	No.	01	
103.	Total cleaning of Overhead Water Tank (any height), draining out water, scraping of fungus by cloth, washing by clean water, final wash by bleaching powder (once in three months)	100 cu ft.	per	
104.	Cleaning of Vanishing Blinds/Window	No	Per	
105.	Repairing of vanishing blind	No.	01	
106.	P/F of Tin Sheet/Poly sheet shed including all materials with complete work	Sq mt.	per	
107.	Raising of Brick work at ground, 1 st , 2 nd , 3 rd floor with complete work	Sq. Mt.	per	
108.	Digging of soil 1 x 1ft., 1 x 2 ft., 1 x 3 ft, 2 x 3 ft. with complete work	Cu mt.	per	
109.	P/F of ½"ordinary brass taps for inner/outer water pipe lines including all fittings/complete	No.	01	
110.	Oiling and greasing of rolling shutter to make it smooth functioning with complete work(All Sizes)	No.	01	
111.	Cleaning of malma (Construction material garbage)	Cu. Mtr.	per	
112.	Dismantling of Aluminum, wooden, glass, iron structures	Sq. mtr.	Per	
113.	P/F of TEE of G.I. ½", 1", 1½" 2", 2½", 3" with all fittings/complete	No.	01	
114.	P/F of TEE of CPVC ½", 1", 1½" 2", 2½", 3" with all fittings/complete	No.	01	

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115.	P/F of Cement Pole with 4 iron rods inside with all fittings/complete Height Thickness a) 5 ft. x 3", b) 5 ft. x 3.5" c) 5 ft. x 4" d) 6 ft. x 3" e) 6 ft. x 3.5" f) 6 ft. x 4" g) 7 ft. x 3" h) 7 ft. x 3.5" i) 7 ft. x 4"	No. No. No. No. No. No. No. No. No.	01 01 01 01 01 01 01 01 01	
116.	P/F of G.I. reducer 3"x 2", 3"x 1", 2"x 1" with all fittings/complete	No.	01	
117.	P/F of G.I. MT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
118.	P/F of CPVC MT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
119.	P/F of G.I. FT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
120.	P/F of CPVC FT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
121.	P/F of CPVC reducer 3"x 2", 3"x 1", 2"x 1" with all fittings/complete	No.	01	
122.	Removing of TEE of G.I. ½", 1", 1½" 2", 2½", 3"	No.	01	
123.	Removing of TEE of CPVC ½", 1", 1½" 2", 2½", 3" with all fittings/complete	No.	01	
124.	Removing of G.I. reducer 3"x 2", 3"x 1", 2"x 1" with all fittings/complete	No.	01	
125.	Removing of G.I. MT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
126.	Removing of CPVC MT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
127.	Removing of G.I. FT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
128.	Removing of CPVC FT Size ½", 1", 1½", 2",3" with all fittings/complete	No.	01	
129.	Removing of CPVC reducer 3"x 2", 3"x 1", 2"x 1" with all fittings/complete	No.	01	
130.	P/F Stone machinery work with complete work	Sq. mtrs.	per	
131.	P/F Spray painting of racks, almirah etc. with smooth finish complete work	Sq. mtrs.	Per	
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132.	P/f of drainage panel (2''x1'' Aluminum pipe frame with Laminated sheet)	Sq. mtrs.	Per	
133.	P/f of RCC concreting work including reinforcement of metal bar.	Sq. mtrs.	Per	
134.	P/f of granite top with molding work.	Sq. mtrs.	Per	
135.	P/f Repairing of profile sheet	Sq. mtrs.	Per	
136.	P/F Bib cock 15 mm/stop cock	No.	1	
137.	P/F PVC 15mm pillar cock/	No.	1	
138.	P/F west pipe line for basin	No.	1	
139.	P/F of connector pipe	No.	1	
140.	P/F 15mm Ball cock (Tank)	No.	1	
141.	Cleaning of overhead tank (300-500 ltrs.)	No.	1	
142.	Cleaning of choked sewerage line	Rmts	Per	
143.	Cleaning of sewerage chamber (manhole)	No.	1	
144.	Repairing of door including all fittings	No.	1	
145.	Repairing of window including all fittings	No.	1	
146.	P/F of 4mm plain glass including all fittings (windows)	Sq. mtr.	Per	
147.	P/F of Tower bolt	No.	1	
148.	P/F of all drop	No.	1	
149.	P/F of latches	No.	1	
150.	P/F of handle 100mm	No.	1	
151.	P/F of G.I. Jali for nail trap	No.	1	
152.	P/F of coupling to basin	No.	1	
153.	P/F of Cistern (10 ltr. Capacity)	No.	1	
154.	P/F of 15mm G.I. Pipe with all fittings	Rmt.	Per	
155.	P/F of 30mm plus door	Sq. mtr.	Per	
156.	White wash with lime ACE or equivalent 2 coats at a time	Sq. mtr.	Per	
157.	Oil bond distemper to existing wall Asian/Nerolac or equivalent 2 coats with smooth finishing at a time	Sq. mtr.	Per	
158.	P/F of 2mm putty for preparation of smooth surface (Birla white)	Sq. mtr.	Per	
159.	Applying Synthetic enamel paint 2 coats with smooth finishing at a time	Sq. mtr.	Per	
160.	P/F of Wood window New.	Sq. mtr.	Per	
161.	P/F of Entrance Door with hard wood	Sq. mtr.	Per	
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162.	P/F of Bathroom / Toilet doors (PVC)	Sq. mtr.	Per	
163.	P/F S.S. Jali to existing window	Sq. mtr.	Per	
164.	1:2:4 concrete flooring	Sq. mtr.	Per	
165.	Cleaning of sewerage line of Type –I, Type-II, III & IV Buildings (every three months)	Lump –sum	--	
166.	Providing & Fixing of Syntex tank with all fittings complete.	500 Ltr.	1	
167.	Providing & Fixing of Syntex tank with all fittings complete.	1000 Ltr.	1	
168.	Providing exterior paint snosen / Asian (ACE) to Buildings at a time	Sq. mtr.	Per	
169.	Providing RCC Cover for manhole / Sewerage line chamber required size after inspection	Lump –sum	--	
170.	Providing & Fixing of Granite on kitchen otta with molding and finishing complete.	Per Sq. mtr.		
171.	Providing & Fixing of Ceramic basin on kitchen otta complete work. (16 X 22 inch.)	Per Sq. ft.		
172.	Providing & Fixing of Commode (ISI Mark) with complete required fitting etc. complete work.	Per Unit		
173.	Plumbing services required at least once in a week.	Per day		
174.	Water proofing for WC sheet including all finishing work.	1 No.		
175.	Plaster (12 to 15 mm.) including curing etc.	Per Sq. mtr.		
176.	GI pipeline opening and fittings complete	Per R. mtr.		
177.	Brick work with fly ash line brick class designation 75 average	Per Cub. Mtr.		
178.	P/F of Aluminum Net door of required size in teak wood frame.	Per Sq. ft.		
179.	Providing & Fixing of Syntex tank cover.	500 Ltr.	1	
180.	Credit door of any size	1 No.		
181.	Credit window of any size	1 No.		
182.	Credit GI pipeline old scrap of any size	Per R. mtr.		
183.	P/F GI Sheet (0.63 mm or more) on Parking sheds as required complete work.	Per Sq. mtr.		

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184.	P/F Poly carbonate sheet (2 mm or more) required color on Parking sheds as required complete work	Per Sq. mtr.		
185.	P/F Profile Sheet (0.50 mm or more) on Parking sheds as required complete work.	Per Sq. mtr.		
186.	P/F Cement Sheet (5 to 6 mm or more) on Parking sheds as required complete work.	Per Sq. mtr.		
187.	Painting of complete quarter Type-I including OBD & Synthetic enamel paint 2 coats with smooth finishing at a time	No.	Lump sum	
188.	Painting of complete quarter Type-II including OBD & Synthetic enamel paint 2 coats with smooth finishing at a time	No.	Lump sum	
189.	Painting of complete quarter Type-III including OBD & Synthetic enamel paint 2 coats with smooth finishing at a time	No.	Lump sum	
190.	Painting of complete quarter Type-IV including OBD & Synthetic enamel paint 2 coats with smooth finishing at a time	No.	Lump sum	
191.	Painting of complete quarter Type-V including OBD & Synthetic enamel paint 2 coats with smooth finishing at a time	Sq.mtr.	Per	
192.	P/F S.W.R. PVC Pipe (100mm) Including all fittings	R/m.	Per	
193.	P/F S.W.R. PVC Pipe (75mm) Including all fittings	R/m.	Per	
194.	Chemical plaster (Water Proofing)	sq.mtr.	Per	
195.	P/F R.C.C. Pipe 150mm Including all fittings Complete work	R/mtr.	Per	
196.	Providing New Chamber with R.C.C. Cover Complete work (Size 1.3 X 1.2) m.	No.	Per	

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I/We agree to forfeit of the earnest money if I/we fail to comply with any of the terms and conditions in whole or in part laid down in the Tender form.
We have carefully read the terms and conditions of the Tender and are agreed to abide by these in letter and spirit.

Signature

Name & Address of the Firm _____

Telephone No./Mobile No. _____

DRAFT SPECIMEN AGREEMENT

This agreement is made at(place)..... On.....(month/year) day of between Central Institute for Cotton Research, Nagpur.(hereinafter called Institute) through Director, CICR, Nagpur which term shall include its successors, assignees etc. on the first part and(name & address of the firm)..... , (hereinafter called the Firm) which term shall include its authorized representatives, successor, assignees etc. on the other part.

Whereas the C.I.C.R. Nagpur has decided to assign the annual job work contract for providing **Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010**,to the firm on the terms and conditions hereinafter contained.

NOW IT IS HEREBY AGREED by and between the parties hereto as follows:

1. This agreement shall come into force w.e.f.(date)and will remain in force for a period for one year but can be terminated by Central Institute for Cotton Research, Nagpur.by giving one calendar month's notice in writing of its intentions to terminate the Agreement. The Agreement can be renewed, on mutually agreed terms.
2. The firm shall be responsible for annual job work contract for providing **Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010**. The firm will provide full particulars of every worker deployed by it for providing the services and gate security purposes and get their character and antecedents verified from the Police Authorities.
3. All personnel posted at premises shall all times and for all purpose be deemed to be employee of the firm and the C.I.C.R. Nagpur shall have no liability on this account in any manner.
4. That the Firm shall ensure that all persons deployed at C.I.C.R. Nagpur premises are of good character, well behaved and otherwise competent and qualified to perform the work for which they are deployed.
5. The C.I.C.R. Nagpur shall have the right to ask for the removal from the C.I.C.R. Nagpur premises any personnel considered by the CICR Nagpur to be incompetent, disorderly or any other reason and such person shall not again be deployed without the consent of the CICR Nagpur.
6. The manpower deployed by the Agency should work as per the working days and timings of the CICR Nagpur No extra wages will be paid for attending office on weekends, holidays and late - sitting.
7. Monthly consolidated charges for job/ work contract for providing **Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010**, services at CICR Nagpur is as per terms and conditions specified and scope of work as per Schedule-I in the tender document including all the taxes viz. Service tax and other taxes as applicable will be paid to the firm by the Council. The firm will raise a bill of this amount on 1st working day of every month and the payment released by the Council in the form of crossed cheque payment to the firm subject to satisfactory performance / delivery of contracted job / work/ services.The deduction of Income Tax from the bills of the Agency will be made at source as per rates applicable from time to time.

8. In case of dispute between the parties, the matter shall be referred to the sole Arbitrator appointed by the CICR Nagpur. The decision of the sole arbitrator shall be final and binding in any respect of any dispute between the parties.
10. That the Firm shall issue uniforms to all their employees engaged, which they shall wear while on duty (optional).
11. That the firm shall issue identity card to each of the workers engaged for entry into CICR Nagpur premises.
12. That the Firm shall ensure the successful implementation of the terms and conditions of the agreement by proper control and supervision of the work.
13. That in case the Firm fails to perform any of the terms and conditions of this agreement or commits any breach of the contract, the Director, CICR Nagpur may cancel the contract.
14. That the Firm agrees to discharge all their legal obligations in respect of their workers in respect of also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time, viz. obligations under Contract Labour (Regulation & Abolition) Act, 1970, Workmen's Compensation Act, 1943, E.P.F. & M.P. Act, 1947 etc. Firm agrees to indemnify and keep indemnified Director, CICR Nagpur on account of any failure to comply with the obligations under various laws or damage to CICR Nagpur due to acts/omissions of Firm.
15. It is also agreed that under no circumstances, the volunteers and/ or the employees/ workmen of the Firm shall be treated, regarded or considered or deemed to be the employees of the CICR Nagpur and the Firm alone shall be responsible for their remuneration, wages and other benefits etc. Firm shall indemnify and keep indemnified the CICR Nagpur against any claim that it may have to meet towards the employees/ workmen of the Firm. Firm's employees/workmen shall have no claim to absorption/ regularization and financial benefits etc. that are admissible to regular employees in the office of CICR Nagpur.
16. The contract is subject to the conditions that the firm shall comply with all the laws and by laws of Central Govt. as applicable relating to this contract.
17. In case of any loss or damage to the property of the Council at which is attributable to the firm, the full damages will be recovered from the firm.
18. The Firm shall not transfer its right or sub- contract to anyone else.
19. The Firm or its workers shall not misuse the premises allotted to them for any purpose other than for which contract is awarded.
20. The Firm shall devote its full attention in service to ensure highest quality in all aspects and discharge its obligations under the " contract with trust, diligently and honestly.
21. In case of any accident! loss of life of the workers during discharging duties compensation to be given to the workers, the same shall be borne by the Firm.
22. There will be surprise checking by an Officer. Shortcomings, if any, pointed out by him shall be restored by the contractor within 24 hours of its bringing to his notice.
23. The firm shall provide a Co-ordinator for immediate interaction with the organization.
24. The terms and conditions as stipulated in the tender documents and enclosed herewith, shall be part of the agreement.

PENALTY CLAUSE: LIQUIDATED DAMAGES CLAUSE

1. An amount of Rs. 500/- will be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark in any Section. It will be brought to the notice of the supervisory staff of the firm by CICR Nagpur and if no action is taken within one hour liquidated damages clauses will be involved.

2. Any misconduct/ misbehaviour on the part of the manpower deployed by the agency will not be tolerated and such persons will have to be replaced immediately.

3. If the required number of workers/supervisor are less than the minimum required as a penalty of Rs. 500/- per worker per day will be deducted from the bill.

The decision of Director, CICR, Nagpur shall be final and binding on the contractor/agency in respect of any clause covered under the contract and any matter incidental to the contract.

IN WITNESS whereof the parties have executed those present on the day, month and year as mentioned above.

Sd/-

(Name & Address of the firm)

Sr. Administrative Officer
For and on behalf of Director C.I.C.R.

Nagpur
Witness:-

1. _____

2. _____

Annexure-III

(TO BE PRINTED ON Rs.100 NON JUDICIAL STAMP PAPER BY THE HIRING ORGANIZATION)

AGREEMENT

Article of Agreement made this day, the _____ between Shri/Smt./Kum. _____ son / daughter of _____ residing presently at _____ (the first party) and Director, CICR, Nagpur. the second party.

Whereas the second party has agreed to hire services of first party for
1 _____ in short 2 _____ on contract basis for the
3 _____ programme funded fully / substantially by
4 _____ and the first party has agreed to provide these services to
the second party in that capacity for the period _____ on the terms and
conditions herein after contained.

**NOW THESE PRESENT WITNESSES AND BOTH THE PARTIES HERETO RESPECTIVELY
AGREE AS FOLLOWS:**

1. PERIOD OF CONTRACT:

(i) The period of contractual appointment shall be from ____/____/2018 to ____/____/2019

(ii) The period of contract can however be extended by mutual consent for a period of not more than one year at a time but will not in any case exceed five years in all or the date on which the plan scheme/project closes, whichever is earlier. In case of external funding for project stop before the normal date of closure for any reason whatsoever, agreement shall stand terminated automatically at the end of one month from the date of such intimation by second party to the first party.

2. SERVICES TO BE RENDERED AND CONSIDERATION THEREOF:

(i) The first party will present himself /herself at the place and time designated by the second party and render services to the second party broadly designated as 7 and described in detail in a job chart attached as Annexure-HI (a)8 to this agreement.

(ii) In consideration of the services desired in (i) above, the second party shall pay a consolidated package amount of Rs per month.

3. RAISING OF BILLS AND PAYMENT FOR SERVICES RENDERED:

Monthly package amount shall be paid through e-payment only on submission of monthly bill of service rendered to the satisfaction of second party or his/ her authorized officer. First party will submit bill on the fifth of the following month and second party will arrange to make payment upto 15th of the following month through e-payment.

4. OTHER TERMS AND CONDITIONS:

As per Annexure-III(c).

5. ANNUAL REVISION:

Second party based on quality and efficiency of services rendered in the preceding year, may on its discretion, revise!" the consolidated package by an amount not exceeding 10 % of preceding year's package amount for the ensuing year.

6. ACTION AGAINST FIRST PARTY:

- (i) Any misconduct on the part of the first party, if proven, after an enquiry by second party. shall entitle second party to terminate services of first party.
- (ii) Any unauthorized or willful absence from duty for a period of 7 days would entitle second party to terminate contract without any notice.

7. TERMINATION OF CONTRACT:

- (i) The contract can be terminated with notice of one month on either side or by depositing/paying one month's package /contract amount in lieu of notice.
- (ii) Second party or any authority approving contractual appointment with first party shall be competent authority for termination of contract etc.
- (iii) The agreement/Contract period shall stand terminated automatically on expiry of stipulated period if not extended prior to stipulated date. First party will not be entitled for any claim for services rendered after expiry of stipulated date of contract.

8. STANDARDS OF SERVICE:

The first party shall carry out the assignment in accordance with the highest standard of professional and ethical competence and integrity, having due regard to the nature and purpose of the assignment and will conduct itself in a manner consistent herewith otherwise will be liable to action under the agreement.

9. GENERAL:

This contract is issued on the understanding that all the information given by the first party in his/her application form and during the interviews is correct, true and complete, if it is found at any time that the information given when seeking appointment is not complete and true and/or any significant information has been knowingly suppressed, the second party will have the right either to withdraw the letter before first party joins or terminate appointment at any time the first party has taken up services with the second party without any notice or compensation.

()
Signed by First Party
by Authorized signatory

Name:

Address:
Dated:

WITNESS

Signature
Name:

Address:

()
Signed
by the Second Party

Name: DIRECTOR
CICR, Panjari,
Wardha Road, Nagpur

Address:
Dated:

WITNESS

Signature
Name:

Address:



ICAR-CENTRAL INSTITUTE FOR COTTON RESEARCH

NAGPUR P.B. NO. 02, Shankar Nagar Post Office, Nagpur – 440010

Office : Panjari Farm, Near Khapri Phata, Nagpur - 441108

Tel : 07103-275536, Fax : 07103-275529, EPABX : 07103-275637, 38, 39, 275617

F.No. Works & Maintenance/ **R & M of Resi. Staff Quarters of CICR** /18-19

Dated : 04/04/2018

TENDER NOTICE

Director, Central Institute for Cotton Research, Nagpur invites sealed quotations under double bid system for the annual maintenance contract for **“Providing services for Repairs & Maintenance of Residential Staff Quarters of CICR at Bajaj nagar, Krishi Kunj ICAR Complex, Nagpur 440010.”**

Tender forms at the cost of Rs. 500/- are available on CICR’s website www.cicr.org.in. From **06-04-2018**.

Prospective parties may inspect the Institute premises on any working day between 11.00 a.m. to 03.00 p.m. The parties should submit their quotation with Rs. 10,000/- as earnest money deposit in the form of demand draft drawn in favour of Director, CICR, Nagpur. They must submit the quotations by 03.00 p.m. sharp on 24/04/2018. The quotations will be opened in presence of the parties at 03.00 p.m. on 25/04/2018.

Parties having CPWD/PWD registration number should apply only.

Sd/-

**Sr. Administrative Officer
For & on behalf of
DIRECTOR**