

RFP for Selection of an
Event Management Agency

for

KRISHI VASANT

9 – 13 February 2014 at Nagpur

Confederation of Indian Industry

on behalf of

Ministry of Agriculture, Govt. of India

and

Dept. of Agriculture, Maharashtra Government

Disclaimer

This Request for Proposal (RFP) is issued by Confederation of Indian Industry (CII) in the capacity of Strategic Partner of the Event on behalf of the Department of Agriculture & Cooperation (DAC) Ministry of Agriculture.

This RFP is neither an agreement, nor an offer or invitation to perform work of any kind to any party. The purpose of this RFP is to provide interested parties with information to assist the preparation of their Proposal and Bid.

Whilst the information in this RFP has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither CII or Government of India or Government of Maharashtra; nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed Project, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP or on which this RFP is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.

The information contained in this RFP is selective and can be updated, expanded, revised and amended at the sole discretion of DAC and CII. It does not, and does not purport to, contain all the information that a recipient may require for the purposes for making a decision for participation in this process. Neither CII nor any of its officers, employees nor any of its advisors nor consultants undertakes to provide any Party with access to any additional information or to update the information in this RFP or to correct any inaccuracies therein which may become apparent. Each Party must conduct its own analysis of the information contained in this RFP, to correct any inaccuracies therein and is advised to carry out its own investigation into the proposed Project, the regulatory regime which applies thereto and by and all matters pertinent to the Project and to seek its own professional

advice on the legal, financial, regulatory and taxation consequences of entering into any agreement or arrangement relating to the Event.

This RFP includes certain statements, estimates, projections, targets and forecasts with respect to the Event. Such statements estimates, projections, targets and forecasts reflect various assumptions made by the management, officers and employees of DAC and CII, which assumptions (and the base information on which they are made) may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based & nothing in this RFP is, or should be relief on as, a promise, representation or warranty.

Definitions

Agreement	Agreement that shall be signed between CII and Event Management Agency
Applicant	A company / consortium who have experience in managing events and providing travel & hospitality services, Audio visual equipment and crew for handling, Registration, qualified temporary manpower for discharging various event logistics or as the case may be.
Application	Application for qualification prepared in response to the RFP document as per section II.
CII	Confederation of Indian Industry
Client	CII; Ministry of Agriculture, Government of India and Government of Maharashtra jointly and severally as per their internal division of roles and responsibilities.
Consortium	A group of Organizations (as defined below) formed by a MoU or an Agreement to undertake the project
Consortium Members	Such member of the Consortium which has been designated so by the other members of the Consortium and also authorized by them to represent each one of them and enter into contracts for and on their behalf.
DAC	Department of Agriculture & Cooperation, Ministry of Agriculture, Government of India
EMA	Event Management Agency

Event Logistics	Managing Registration of delegates, making documentation packs, distribution of Badges, booking of accommodation, managing inventory, managing hired cars, set up of business centre, inauguration management and any other work related to this event as envisaged in the RFP.
Event Management Agency	The successful Applicant selected by DAC and CII for implementing the Project pursuant to the 2-stage bidding process.
Financial Year	The 12-month period, in case of: Commencing from the 1st day of April of any year and ending on the 31st day of March of the following calendar year.
MoA	Ministry of Agriculture, Government of India
Working Day	Any weekdays (Mon-Fri) except national holiday. All event days would be considered as Working Day for the purpose of this event.

Timelines for the RFP		
Item	Date	Time
Date of Announcement	23 December, 2013	1000 hrs.
Date of Closing of Queries	03 January, 2013	1100 hrs.
Date of Pre-Bid meeting for any clarifications/ explanation of queries (and very limited new queries)	03 January 2013	1200 hrs.
Last Date for Modification in RFP (if any)	04 January, 2013	1500 hrs.
Date of Submission of Bids – All bids should have name details and contact information (address, email, telephone, mob, fax) of Agency on the outer envelope	07 January 2014	1030 hrs.
Date of opening of Technical Bids	07 January 2014	1100 hrs.
Presentation by eligible bidders and open house discussions	07 January 2014	1630 hrs.
Last date of submission of modified Financial Bid, if any.	08 January 2014	1430 hrs.
Declaration of Technical Scores	08 January 2014	1700 hrs.
Opening of Financial Bid	08 January 2014	1730 hrs.
Declaration of Successful Bidder	09 January 2014	1700 hrs.

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1. INTRODUCTION

The Government of India in collaboration with the Government of Maharashtra is organising a Grand Pan India Krishi Mela “National Agriculture Fair cum Exhibition- Krishi Vasant” at the Central Institute of Cotton Research (CICR), Nagpur, Maharashtra during 9 – 13 February 2014. Exhibition will have theme pavilions under different segments along with seminars, workshops, Kisan Goshthies etc. In addition to this, cultural events will also be organised. More than a lakh farmers from various States are expected to visit the exhibition. Apart from this, national/ international delegations, business representatives will also be visiting the exhibition. Innovative technologies will also be exhibited through ‘Live Demonstrations’ in the fields by various organisations such as ICAR institutions, SAUs, KVKs, Central/ State level organisations/ institutions in public and private sector from across the country, on all crops/ commodities in Agriculture and allied sector. Mega event which will also host Kisan Goshthies, Technical Seminars, Quiz Competitions, Award Distribution, Cultural Programmes, etc. Various Departments/Organizations from different Ministries (viz. Food & Consumer Affairs, Food Processing Industries, Rural Development, Water Resources, Chemicals and Fertilizers etc.) and State Governments have also been requested to participate. The event also coincides with centenary celebrations of Vasant Rao Naik, who steered agricultural development in Maharashtra during Green Revolution era and also to highlight contribution of the vibrant State of Maharashtra in the growth of National Agro economy

Tenders based on “Two Envelope System” as stated hereunder, each envelope, sealed independently, along with the relevant schedules and appendices duly filled in, will be received up to **the time indicated in the timeline for RFP**. The Bidders or their authorized representatives may be present at the time of the opening of the tenders.

The Proposal shall consist of two parts.

- **Technical Proposal T-I and Bid Security**
- **Financial Bid as per Annexure 2**

1.1 Technical Proposal

The Technical Proposal of the Bidder shall be submitted namely T-I and Bid Security

➤ **The following documents from a Bidder shall constitute T-I:**

- ✓ Letter of Expression of Interest along with the following documents as applicable:
 1. Certificate of Incorporation
 2. Memorandum and Articles of Association
 3. Shareholders' Agreement in case of Limited Company
 4. Duly signed board resolution (s) authorizing the person signing the proposal to sign on behalf of the Individual Bidder or all the Consortium Members as the case may
- ✓ In case of Consortiums, following conditions will be adhered to:
- ✓ Prime bidder must be specified. The Prime Bidder (the leading bidder in case of consortium i.e. one of the member of the consortium that is nominated as the prime bidder by all the other members of the consortium) of this consortium and shall be liable for adherence to all provisions of this Agreement and no disputes among Consortium partners will be accepted.
 - The consortium will draw upon human, technical and other resources of all the members during implementation of Krishi Vasant Project. The Technical Bid shall include exact details in this regard, so that a consortium is not artificially created only to improve the score in Technical Bid.
 - The prime bidder can't be a partner in more than one consortium

- In case of a consortium, applicant consortia should have a valid Memorandum of Understanding (MoU)/ Agreement (duly registered) among all the members signed by the Chief Executives/ Authorized Signatories of the companies dated prior to the submission of the bid. The MoU/ Agreement should clearly specify the stake of each member and outline the roles and responsibilities of each member. The MoU/Agreement shall be exclusively for this project and shall be responsible in case of failure by any member.
 - The Bidder must have company / firm registration certificate, registration valid Service Tax registration certificate and Permanent Account Number (PAN) issued by the Income Tax department. (Copy of each registration should be provided)
 - Attested copy of the company/firm's annual report has to be attached along with the Bid. Bidder should submit an undertaking that Bidder (or any member of the consortium) as a company/consortium has not been black listed by any Govt. Dept. / Agency in India and that the products being quoted have not been rejected similarly
- ✓ All Bidders must submit duly signed and stamped copy of Annexure 1 as acceptance to reflect that the Terms and Conditions indicated in the RFP are acceptable to them;
 - ✓ All documents as mentioned in the eligibility criteria as indicated in Para 3.1;
 - ✓ Plan for Management of Facilitation Desks at Airport, Railway Station or any other Strategic Points as decided by the Client
 - ✓ Classification and details of AV system as mentioned in the RFP
 - ✓ Technical Crew to be provided for handling the Audio Visual experience and numbers
 - ✓ Bidders would be required to make a presentation for the technical evaluation a copy of which could be submitted in Digital format.

1.2 Bid Security

A Bank draft / Pay Order of Rs. 2 lacs (Rupees two lacs) as Bid Security in favour of “Confederation of Indian Industry”. The bid security will be valid for a period of 60 days beyond the bid validity period.

1.3 The Financial Proposal

The financial proposal should be in the format given in Annexure 2.

2. Outline of Bid Process

- Applicants to download the detailed RFP from any of the following website link
 1. Ministry of Agriculture (www.agricoop.nic.in)
 2. Maharashtra Government (www.mahaagri.gov.in)
 3. CII (www.cii.in)
 4. CICR (www.cicr.org.in)
 5. www.krishivasant.in
- Eligible applicants to submit detailed Applications in accordance with the process defined in this RFP document.
- Agencies which meet the eligibility criteria would need to showcase a presentation of detailed Plans to evaluate on the various aspects of the event as mentioned in Technical Bid and scope of work. The presentations should be in digital form (to be submitted on a pen drive along with the Technical Bid) with technical detailing in hard copy. MoA/ CII can, at its discretion, evaluate alternate plans.
- Sealed Bids will need to be dropped in hard copy at CII office where there will be closed bid box by 07.01.2014 by 1030 hrs. No bid will be accepted after 1030 hrs of this date.
- Technical Bids will be opened as per the time line for the RFP and presentations would be made by bidders. A panel of senior CII and DAC officials will evaluate and award the technical scores to the same.
- After evaluating the presentations the technical scores would be declared.
- If during the open discussion and after seeing the presentations, it may be required to modify the RFP and notify the date for submitting revised financial bids from the qualified bidders.
- The Applicants who score 60 marks in technical evaluation will qualify and their bids would be kept and others would be returned.
- The shortlisted bidders may opt to remain present for the financial bid opening.
- The Applicants are expected to examine the RFP document in detail to

submit their Applications.

- CII reserves the right not to follow-up this RFP and terminate the entire selection process without any obligation to any of the Agencies at any stage.

2.1 TERMS & CONDITIONS FOR SUBMITTING THE BIDS:

1. The rates shall be valid for a period of one year at least from the date of award. The job shall be completed under the direct supervision and direction of the officer/officers deputed by the CII and Ministry of Agriculture.
2. The contractor/bidder will not be allowed to alter or modify their bids after expiry of the deadline outlined in schedule of bid process (except as provided for in the RFP specifically).
3. The Financial Bid will be submitted mentioning the rates of different work and items. The contractor/bidder is required to quote the rates for all items/services/works for Nagpur. The rates quoted otherwise will not be accepted and the tender will be liable to be rejected.
4. Bids/quotations received without Bid Security money will be rejected and their Technical and Financial Bids will be returned un-opened.
5. Every bid shall be accompanied by a Bank Draft/Pay Order of Rs. 2 lacs (Rupees two lacs) duly endorsed in favour of “Confederation of Indian Industry” and payable at New Delhi as Earnest Money. The security shall be valid for a period of 60 days beyond the final bid validity period.
6. The selected agency/ successful bidder will have to deposit Performance Security for sum of Rs. 15,00,000 (Rs. fifteen lacs) or 15% of the total value of the work whichever is more by way of Bank Guarantee from a scheduled Commercial Bank in India (in a format prescribed by CII and Ministry of Agriculture) before the issuance of work order.

7. The Performance Security shall remain valid up to 120 days beyond the completion of the event or completion of all contractual obligations whichever is later. The Performance security of any additional amount required for any particular work will have to remain valid for a period of 90 days from the date of completion of work.
8. No excuse will be entertained for non-compliance of the job in the stipulated time frame. If at any stage it is found that the work done by the contractor/bidder in any area is substandard or not up to the mark, the CII will have full power/right to get the job completed from any other agency at the risk and responsibility of the contractor/bidder and deduct the expenditure so incurred from the bill and also forfeit the Performance Security money.
9. The rates quoted for the tender shall include transportation charges, boarding and lodging, incidental expenses and all applicable taxes of the deployed manpower and delivery of any material, if required at the exhibition site.
10. Taxes charged will be as per rates prevalent at the time of award/execution of work in keeping with the relevant notification(s). Any change in Government levies, duties and taxes will be to the Client's account. However, if a Bidder mentions lower levies / duties / taxes than the applicable ones, no extra amount will be paid but the Bidder will have to deposit applicable levies / duties / taxes, as the case may be. If higher percentages of levies / duties / taxes are quoted, only the applicable ones will be paid.
11. The responsibility of safety and security of the material/ manpower provided by the contractor/bidder at the exhibition site will rest entirely on them. The CII will not be responsible for any safety of the manpower and or loss or damage to the items.

12. The Bid shall be valid for consideration by the Bid Evaluation Committee for a period of 90 days from the last day of its submission. However a period of at least 3 weeks will be given for execution of work.
13. The Financial scores (Tn) will be calculated on the basis of lowest financial quote (Fm) by awarding maximum financial score (i.e. 100) to the lowest bid i.e. Fm. The scores awarded to other bidders with a bid value of Fb will be $T_n = F_m / F_b \times 100$.
14. Final selection of the agency will be done on the basis of final score of the bid i.e. $(0.35 \times T_b) + (0.65 \times T_n)$. The bid with the highest final score calculated in this fashion shall be considered as the best value bid. In case of a tie, the bid that scored a higher Technical score (Tb) will be considered the best value bid.
15. If an item is executed not to the satisfaction of the Physical Verification Committee (in terms of quality, quantity and the manner in which it is accomplished) and the Committee has no option but to accept it due to paucity of time, penalty of up to 50% may be imposed on such item(s) as may be deemed appropriate by the Committee if defects are not rectified even after giving opportunity to the contractor to rectify the defects.
16. If certain items / services included in the work order are not completed beyond the stipulated date of the event or pre-decided date of installation / commencement of operations, whichever is earlier, a penalty of up to 50% of value of such items / services (to cover the risk purchase and to have sufficient deterrence) may be levied in addition to withholding payment for such not completed items. The CII would then be free to get the work done from another vendor at the risk and cost of the selected Bidder.
17. The total value of penalty as a consequence of clauses 15 and 16 above will not exceed 20% of the Contract Value in addition to forfeiture of Performance Security.
18. All rates would be in Indian Rupees

19. Agency should ensure no unauthorised distribution of audio / video recording of the event / conferences should be shared to anyone
20. The cables used should be ISI/BIS standard
21. All equipment should be ready one day prior to the event date (9-13 February) in working condition.
22. The quantity mentioned in the RFP is as per the scope of work as on date. Quantities can be increased or decreased one week prior to the event or as the case may be.
23. The rates are to be quoted in Annexure 2 are to be inclusive of all taxes/VAT etc. VAT & service tax charged shall however as per rates prevalent at the time of award/execution of work.

2.2 Non-Conforming Bid

Any bid may be construed as a non-conforming bid and ineligible for consideration if it does not comply with the requirements of this RFP. In addition, bids that appear to be “canned” presentations of promotional materials that do not follow the format requested in this RFP or do not appear to address the particular requirements of the task may also be disqualified.

2.3 Amendment of Bidding Documents

At any time till 3 days before the deadline for submission of bids, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, the Client may modify the bidding document by amendment. All prospective Bidders who have received the Bidding Document shall be notified of the amendment by uploading on the websites referred to above or will be notified in writing by e-mail and / or post, and all such amendments shall be binding on them. The bidders are requested to visit the said website on regular basis for

checking necessary updates, if required. CII reserves the right to extend the deadline for the submission of bids.

2.4 Disqualification

The bid is liable to be disqualified in the following cases:

- a) Bid not submitted in accordance with this document.
- b) The bidder qualifies the bid with his own conditions.
- c) Bid is received in incomplete form.
- d) Bid is received after due date and time.
- e) Bid is not accompanied by all requisite documents.
- f) Information submitted in technical bid is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract including the extension period, if any
- g) Financial bid is enclosed with the same envelope as technical bid.

In case the terms and conditions of the contract applicable to this invitation to tender are not acceptable to any bidder, he should clearly specify any deviation

2.5 Forfeiture of Bid Security

The Bid Security can be forfeited if a Bidder

- i. Withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form or
- ii. During the bid process, if a Bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization. The decision of the client regarding forfeiture of the Bid Security shall be final & shall not be called upon question under any circumstances.
- iii. Violates any such important conditions of this RFP document or indulges in any such activity as would jeopardize the interest of the client. The

decision of the client regarding forfeiture of the Bid Security shall be final & shall not be called upon question under any circumstances.

- iv. In case of the successful Bidder, if the Bidder fails
 - a. To sign the Contract in accordance with RFP or
 - b. To furnish Performance Guarantee

2.6 Extension of Period of Validity

In exceptional circumstances, the Client may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the bidder should be unconditional. The Bid Security provided shall also be suitably extended.

3. Evaluation of Bids

Evaluation of the bids will be done in two stages and at the end of every stage, short listed bidders will be informed of the result to have a fair and healthy competition. The following is the procedure for evaluation.

The Bid evaluation Committee may relax a very minor deviation both in prequalification bid or technical bid as far as point to point adherence is concerned, so long as the deviation is suitably compensated or exceeded by any other higher specification or essential parameter to such an extent that the overall system performance or installation/ operation related capability do not get compromised. While considering any such minor relaxation, it will be ensured that such a relaxation does not change substance of the bid or does not prejudice the bid process from the point of view of equity and fair play. The decision of DAC in this regard shall be final and shall not be called upon to question under any circumstances.

3.1 The Eligibility Criteria

1. Professional agencies who have been in the field of event management of the type envisaged in this RFP for a minimum period of 5 years at least are eligible (2008-09, 2009-10, 2010-11, 2011-12, 2012-13)
2. Total turnover from such events and similar work during last 3 years should be at least Rs. 15 crores.
3. The agencies or its consortium partners should provide at least two or more work orders for each of the following categories of work, which may be individual or together, executed in each of the last three years (2010-2011, 2011-2012, 2012-2013).
 - Accommodation
 - Transportation
 - Registration
 - Audio Visual

- Temporary Qualified manpower
4. Sub contracted or sublet job on their name will not be considered towards eligibility. The agency which has the work order shall only be considered for this purpose
 5. Bidder should be a registered company under service tax.
 6. The bidders should submit the Technical and Financial Bids in separate sealed envelopes indicating the same on each of the envelopes. (Earnest Money Deposit should be placed in the technical bid envelope.
 7. The qualified manpower deployed should be in the age band of 21 years to 30 years (± 2 years)
 8. Vehicles provided for car hire should not be older than 3 years. (Bidder would be required to submit RC of the Vehicles one week before the event)
 9. The following documents should be submitted along with the Technical Bids -
 - i. Copy of work order from Government/semi-government Departments/ chambers of Industry associations for last 5 years.
 - ii. Balance Sheet and Profit and Loss accounts of his/her firm/company, for the last 3 years i.e. 2010-11, 2011-12 and 2012-13.
 - iii. A certificate indicating the amount of Turnover from events managed for each year from the Chartered Accountant. Copy of the Work orders for each assignment in support of the turn over figure indicated.
 - iv. Copy of registration certificate
 - v. Copy of Service tax/VAT registration certificate
 - vi. Copies of Income-tax returns of last 3 years, 2010-11, 2011-12, 2012-13 with PAN number.
 - vii. Company Profile
 - viii. Copy of MoU/Agreement in case of consortium

All documents from i, ii, iii, v, vi, vii and viii should be submitted only after due attestation by notary public.

Note: In case of a Consortium, turnover, net worth and invoice value figures can be added for the Consortium members. However, number of years of experience cannot be added. Either of the active partners must have an experience of 5 years at least.

3.2 Technical Bid Evaluation criteria (total 100 marks)

The technical bids of only those bidders who are fulfilling all eligibility criteria will be evaluated. A minimum score of 60 would be required to qualify.

1. Presentation by the Agency on Concept and Plans for Event Management as envisaged in the scope of work (Maximum Marks 75)

Sl. No.	Area	Maximum Marks
1.	<p>Manpower Qualification- Under Graduate, Graduate, Post Graduate Persons in the above category with Agriculture discipline will get more weightage as per a pre-determined formula. Languages- English, Hindi, Marathi and any other Indian language – higher marks would be given to those who have maximum percentage of deployment in all three languages. Extra marks for persons knowing more than three languages mentioned above Bidder to provide Training schedule for each area</p>	10
2.	<p>Registration Plan –Give innovative idea for capturing footfall economically number of visitors that can be recorded in one hour at each registration desk. Presentation to be made with maximum two options. Provide for 3 Samples of badges (complete with lanyard, pouch and hard bond paper) with cost of each type.</p>	5
3.	<p>Transportation The Bidder will provide the car makes and models in each category and also indicate overall average age of car fleet with an allowance of variation of 2</p>	10

	months (average figure without any car going below the cut-off value of 3 years age). Marking will be done on percentile basis. (8 marks) Make & model of Golf Cart (with pictures) 2 marks	
4.	Audio Visual - Higher weightage would be given if bidder offers higher quality equipment than the minimum quantity and quality as specified in the financial bid – Bidder to give a comparative table of such equipment with make and specifications	10
5.	Plan and set up of stationary vending shop, photocopier – type and number of items that would be available. A list of articles with brand and price up to 25 essential items that would be available may be submitted	05
6.	Plan for manning of Helpdesks at Airport, Railway counters, Hotels. Bidder to show the plan for welcoming delegates, What information they will keep for facilitation and guidance of delegates, welcome placards designs.	05
7.	Plan for managing accommodation –Bidder will be evaluated on the presentation of their software, online forms and database to be used and ease of booking. Booking, retention and cancellation policy for private hotels which it will negotiate from various hotels.	10
8.	Negotiation capacity of the Bidder in getting maximum discounts from the hotels. Please give best possible rates for the hotels indicated in Appendix-I. The Bidder quoting minimum overall rates will get full marks and others will get lesser marks on percentile basis. Hotels will be classified in three categories (viz. 5 star and 4 star; 3 star and 2 star and other hotels). For the purpose of evaluation, only the hotels as given in Appendix-I will be considered. However, these rates will also apply for taking discounts (weighted average for the same category of hotels) on rack rates for other hotels of same classification which are not mentioned in the list. Final rates to be paid will be based on such discounts or any other better rates that CII may have.	20

2. Profile of the Agency (Maximum Marks 25)			
1	Experience : < 5 years disqualify More than 5 years on percentile basis with bidder with maximum experience getting 10 marks.	5	
2	Aggregate Turn Over from events management in last three years i.e. (2010-11, 2011-12, 2012-2013) (Maximum Marks-10) Bidder with maximum turnover will get 10 marks and others will get lesser on percentile basis	10	
3	Number of events of the type as envisaged in this RFP managed in last 3 years (2010-11, 2011-12, 2012-2013)	10	
	No. of Events managed having budget of 25 lacs to 50 lacs each (Maximum Marks-2) (marks for each event =0.25)	No. of Events managed having budget of >50 lacs to 1 Crore each (Maximum Marks- 3) (Marks for each Event = 0.5)	No. of Exhibition organized having budget of more than 1 crore each(Maximum Marks- 5) (Marks for each Event = 1)

In case the EMA fails to submit the documentary proof mentioned above, then the EMA will not be allotted proportionate marks in respect of the unavailable documentary proof for that particular item/criteria.

Marks for specifications will be given after considering the incremental value above the minimum specifications wherever such specifications have been laid down in Annexure-2

Note:

- If, after evaluation of Technical Bids and finalization of exact Plan, it appears that certain quantities/nos. need to be changed substantially or some new line items are to be included, the Bidders may submit modified Financial Bids before the same are opened. However, prices of any line item cannot be increased at this stage except for any other reasons which are way beyond the scope of work originally envisaged in the RFP. Such**

exceptions will be spelt out before receiving amended Financial Bids.

- All Applicants to Submit duly signed and stamped copy of Annexure 1 as acceptance to reflect that the Terms and Conditions indicated therein are acceptable to them.

3.3 The Financial Proposal

The financial proposal should be in the format given in Annexure 2

Financial bids (Rates) of the Technically qualified agencies scoring 60 out of 100 marks and eligible as per Terms and Conditions only will be opened.

Scoring of the Financial Bid

The Financial scores (Tn) will be calculated on the basis of lowest financial quote (Fm) by awarding maximum financial score (i.e. 100) to the lowest bid i.e. Fm. The scores awarded to other bidders with a bid value of Fb will be $Tn = Fm/Fb \times 100$

3.4 Selection of the bidder

- **The selection of the contractor/bidders will be done on the basis of cost-cum-quality formula of marks obtained for Technical and Financial Bids. The calculation of marks will be done as described above**
- **35% of the technical bid and 65% of the financial bid will be considered.**
- **Final selection of the agency will be done on the basis of final score of the bid i.e. $(0.35 \times Tb) + (0.65 \times Tn)$. The bid with the highest final score calculated in this fashion shall be considered as the best value bid. In case of a tie, the bid that scored a higher Technical score (Tb) will be considered the best value bid.**
- **The applicant scoring overall highest score will be selected.**

4. SCOPE OF WORK

The scope of work would include management of the event logistics pertaining to overall deliverability in the areas of

Providing qualified temporary manpower; Management of registration; Hiring of vehicles and Transport Management, Registration management, Management of Accommodation; providing and management of Audio Visual equipment and Services, Management of Inaugural session, conferences and workshops, and any other event management activity as mentioned in this RFP.

The date of the event is February 9-13 2014, subject to minor modifications. Certain items will be required in functioning condition from **8th February** as mentioned herein like Golf Carts, Registration counters. A/V equipment should be working and tested one day before the event. Online accommodation management facility should be available three weeks before the event.

Bidder's plans/ presentations/ no. s are always subject to modification by CII/DAC keeping in mind the changing needs of the event.

- 1) The Work may entail set up of an office at the site, which may require deputation of staff in advance as well as during the event. Any such request should be received in writing shall be acceptable, but the bill for permissible expense could be submitted to CII for payment on actuals against verification by the designated CII /MoA /GoM official.
- 2) In certain cases, it may be necessary to block the rooms by paying advance to the hotels and guesthouses. The Event Management Agency will furnish such details to CII in writing which, in turn, will release payment to the Event Management Agency to block these rooms at various hotels and guesthouses as per actual demand. This may require booking of rooms in various star categories of hotels, guesthouses etc. with about 500 room nights in total.

- 3) The transport for shuttle buses for the farmers may be hired from government agencies or government approved agencies like MSRTC, MPSTC and the Event Management Agency will be responsible to manage these buses as per guidelines of CII /MoA and no management fee on the hire value of buses will apply.
- 4) CII and MoA will hire chauffer driven vehicles for their staff, officials, delegates, invitees, speakers, members. The Event Management Agency will supply these vehicles as per the terms and conditions mentioned in Annexure 2.
- 5) The registration of local visitors including farmers reaching on their own, the officials of CII, MoA/ other participating Ministries/ Departments/Institutes, Officials of GoM, invitees, visitors, delegates, speakers and other staff deployed will be optional and managed & controlled by the EMA as per the guidelines of MoA/CII. Expected numbers per day would be around 50000.
- 6) The Event Management Agency will also be required to print badges for pre-registered delegates, spot registration, provide Lanyards and all other officials from CII and Ministry.
- 7) The Event Management Agency will supply, control and manage the temporary manpower required to discharge various event related works like registration, transportation, queue management, floor management, ushers, hosts/hostesses etc as mentioned in Annexure 2.
- 8) The Event Management Agency will present a plan on the management of the various areas in the financial bid and get it approved from the organizing committee.
- 9) The Event Management Agency will ensure a distinct formal dress code which could be easily identified in distinction as support staff, to the temporary staff hired. Dress code is 'smart' (Male: Coat, Pant & Tie, with leather shoes or Sherwani or Kurta with jackets and Female: Sarees of same pattern).

- 10) **The EMA will also be required allot rooms for Mangal Karyalayas and other places of stay for the farmers using the accommodation management software referred to above. However, other arrangements for boarding and lodging for the farmers will be made directly by the Maharashtra Government with the help of CII.** They will maintain a master inventory in style and manner as envisaged by DAC/CII. This will require staff to be deputed 25 days in advance of the event.
- 11) **The EMA will also arrange for mementos, gifts and bouquets and other related items as per additional budget and requirement, provided by MoA.**
- 12) EMA will also make arrangements for Inaugural like lamp, oil and flowers.
- 13) The EMA will provide Golf Cart with drivers.
- 14) The EMA will arrange setting of a stationery vending centre with photocopier on purchase basis
- 15) Last date of ordering and finalization of audio equipment requirement would be 25th January 2014
- 16) All the equipment should be of brands as specified in excellent working condition with technical manpower support and also qualified engineer to certify
- 17) Agency staff for distribution, collection and maintaining of records for SI System.
- 18) All equipment to be in working condition 1 day prior to order date for testing purpose.
- 19) The manpower would be required for circulation of mikes during question answer session in uniform
- 20) The transportation installation & dismantling of materials would be done by the EMA
- 21) Adequate manpower for all the areas as advised by CII/DAC to be deployed and kept as back up.
- 22) Manpower to handle SI system in parking, control room and live demonstration area.

23)Teleprompter and MC for the Inaugural would be sourced at actuals with EMA to give 3-4 options for MC to select as per the profile of the Inaugural.

4.1 Period

- Work will start from 10 January 2014 (booking of accommodation) till 15 February, 2014.

4.2 Use of event Documents and Information

Bidder shall not, without prior written consent from CII, disclose the Contract, or any provision thereof, or any specification, plan, pattern, sample or information furnished by or on behalf of the CII in connection therewith, to any person /agency in the performance of the Contract.

All project related documents issued by CII, other than the Contract itself, shall remain the property of the CII and shall be returned (in all copies) to the CII on completion of the work under the Contract.

Copyright of all the plans/ documents lies with CII and agency cannot exercise any rights on the documents. No information should be made public either directly or indirectly nor allowed to be accessed by an unauthorized person.

In any circumstances, for any conditions breach on developer's behalf, Applicant will be fully responsible for the same and if required, CII may levy penalty for the same and / or any legal or administrative action taken against the developer.

4.3 Site Availability

Agencies must note that the Site is a Government research facility and all works to be carried out not disturbing the day to day work of the facility, CII will take all necessary consent and permissions for the same.

All workers would need to carry a photo Identity card of the selected agency at all times.

4.4 Maintenance and Security

The Agency shall be responsible for maintenance of the provided area/venue and will keep the same clean/tidy during the occurrence of the event.

The Agency would also solely be responsible for all his staff, whether permanent or temporary, and ensure their safety and security. CII will not be, under any circumstances, responsible for this.

4.5 Venue Details

Central Institute of Cotton Research (CICR) Grounds, Nagpur

5. Other Important Governing Provisions

5.1 Change in Management / Bidder composition

No change in the composition of a Bidder will be permitted by CII during the Proposal Stage.

The change in the Consortium members/ management/ shareholding of the selected agency shall not be allowed without the prior approval in writing of CII

5.2 Additional Items

After award of contract, if CII in the interest of the project or because of any other need arising subsequently at its own discretion may order in –lieu or any new item(s), Subject to a condition that the value of such items(s) shall be arrived at through permissible price discovery modes, moreover the value of such items will not exceed 10% of the total contract value and will not give any undue benefit to shortlisted bidder.

5.3 Right to Accept and Reject any or all Application(s)

- a) Notwithstanding anything contained in this RFP, CII reserves the right to accept or reject any Application and to cancel or withdraw the RFP process and reject all Applications in full or in part, at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.
- b) CII reserves the right to reject any Application, if at any time a material misrepresentation is made or uncovered. This would lead to the disqualification of the Application.

5.4 Dispute Resolution Mechanism

If a dispute of any kind whatsoever arises between CII and the Event Management Agency in connection with or arising out of the BID or the execution of the Event Logistics , whether during the execution of the Event or after its completion and whether before or after repudiation or termination of the Event Management Agency Agreement, including any dispute as to any decision, opinion, consent, expression of satisfaction, approval, determination of value, action or instruction of CII, the matter in dispute shall be referred in writing to the Director (Legal), CII. Not later than 28 days after the day on which it received such reference, he shall give notice of its decision of the same to the Bidder/successful bidder. If such a decision made under this Clause is not acceptable to any party, DAC, MOA shall be shall resolve the dispute except for issues falling under clause 5.9.

5.5 Schedule of Payments

The selected Agency will be paid in instalments as follows:

1. **First Instalment: 30%** advance payment on submission of 33% Bank Guarantee (in addition to Performance Security) within 15 days of selection and completion of all requirements by the selected Bidder.
2. **Second Instalment: 55%** within 7 days of completion of event without any encumbrances and after physical verification by committee.
3. **Third and Final Instalment: 15%** after verification of all invoices, deduction of any penalties against jobs not completed and any claims arising from lapse in Event Management. The performance bank guarantee will also be returned after adjustments if any as per the terms and conditions mentioned in the RFP. This will be done within 21 days of completion of the event.

5.6 Termination

CII may terminate the Contract of the agency in case of the occurrence of any of the events specified below:

- (i) If the Agency becomes insolvent or goes into compulsory liquidation.
- (ii) If the Agency, in the judgment of CII, has engaged in corrupt or fraudulent practices in competing for or in executing this Contract.
- (iii) If the Agency submits to CII a false statement which has a material effect on the rights, obligations or interests of CII
- (iv) If the Agency places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to CII
- (v) If the Agency fails to provide the quality services. Reasons for the same would be recorded in writing.

In such an occurrence CII shall give a written advance notice before terminating the Contract of Agency.

In-case the event is called off for any unforeseen reason actual expenses incurred by the bid winning contractors till then will be mutually agreed and reimbursed. No other payment will be made.

5.7 Force Majeure

Neither party will be liable in respect of failure to fulfil its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of being assigned the work, and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder. Force

Majeure shall not include insufficiency of funds or manpower or inability to make any payment required for execution of services under this Contract.

A Party affected by an event of Force Majeure shall immediately notify the other Party of such event, providing sufficient and satisfactory evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal as soon as possible.

5.8 Arbitration

Hon'ble High Court of Delhi will have the jurisdiction venue of arbitration will be New Delhi and will be governed by provisions of the Indian Arbitration & Reconciliation Act.

5.9 Jurisdiction

The contract shall be governed by laws of India and all Government rules on purchase matter issued from time to time and in force for the time being are applicable to this contract tender.

5.10 Submission of Bids in Response to the RFP

The Bid documents will be submitted in a sealed cover and shall be opened in front of the selected bidders at the prescribed date and time and criteria.

How to apply

Technical bids and Financial Bid in separate sealed envelopes to be put in one big envelope

FINANCIAL BIDS OF ONLY THOSE BIDDERS WHO MEET THE TECHNICAL CRITERIA WOULD BE OPENED.

The outer envelope containing the sealed Technical and Financial Proposals should be marked '**Response to RFP For Event Management Services for Krishi Vasant**' and addressed to:

**C/o Confederation of Indian Industry
3rd floor, 23 Institutional Area, Lodi Road
New Delhi – 110 003**

**The Proposal should be submitted on or before 1030 hrs on
or before 07.1.2014**

No Proposal will be accepted after the CII deadline for submission and in the event of any proposal being received after the closing time for submission of proposals, the same shall be returned un-opened.

Annexure 1

(To be Signed and submitted by contractors on their letter heads)

Declaration regarding Acceptance of Terms & Conditions contained in the Tender Document

To

The Confederation of Indian Industry
3rd floor, 23 Institutional Area, Lodi Road
New Delhi – 110 003

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Document for the Selection of Event Management Agency for **KRISHI VASANT**. I declare that all the provisions of this Tender Document contained in the RFP are acceptable to my Company.

I further certify that I am an authorised signatory of my company and am, therefore, competent to make this declaration.

Yours Truly,

Name: _____

Designation: _____

Company: _____

Address: _____

APPENDIX-I

S.N	Hotel Name	Type (A-5 star and 4 star; B - 3 star and 2 star and C- other hotels)	Number of rooms	Number of Nights	Rack Rate for single occupancy (including breakfast)	Offered rates for a single room inclusive of taxes and breakfast per night	Total Cost E=(A*B*D)	Extra charges for double room with taxes and breakfast	Taxes (e.g. Service Tax, Sales Tax) included in Total Cost	
			A	B	C	D	D		Type and %age of Tax (Please Indicate each tax separately)	Amount of tax
1	Hotel Ashoka Laxminagar		15	5						
2	Tuli Imperials, Ramdas peth		15	5						
3	Sun N Sand Hotel, Wardha Road		15	5						
4	Radisson Blu Hotel, Wardha Road		15	5						
5	Hotel Chidambara, Ramdas peth		15	5						
6	Hotel Shivani International, Wardha Rd.		15	5						

7	Airport Centre Point Hotel, Wardha Road		15	5						
8	Tuli International Hotel, Ramdas Peth		15	5						
9	Hotel Majestic Manor, Sadar		15	5						
10	Hotel Shivani International		15	5						
11	Hotel Pride, Wardha Road		15	5						
12	Gujarat Lodge & Hotel, Ghat Road Cotton Market		15	5						
13	Hotel Century, Ghat Road, Cotton Market		15	5						
14	Rahul Hotel, S.T. Stand Chowk Nagpur		15	5						
15	Hotel Shivalay, S.T. Stand Chowk Nagpur		15	5						
16	Hotel Al Zam Zam, C.A. Road		15	5						

17	Hotel India Sun, Bhavsar Chowk		15	5						
18	Hotel Amir, Bhavsar Chowk		15	5						
19	Hotel Harmony, Gandhibas		15	5						
20	Hotel Tuli International, Sadar		15	5						
21	Hotel Heritage, VCA Ground		15	5						
22	Hotel L.B. Mount Rd. Sadar		15	5						
23	M/s. Vijay Lodge Hotel P.K.Salve Marg, Mohan Nagar		15	5						
24	Hotel Dua Continental, Kamptee Road		15	5						

ANNEXURE 2- FINANCIAL BID

Part A : Qualified Temporary Manpower

Serial Number	Manpower	Number of Person-Shifts (A)	Rate Per 8 hr shift per person per day		Total (B)= (W1+W2)	Rates for extra hour per day (C)	Number of days (D)	TOTAL (E) = A x (B + 2C) x D	Taxes (e.g. Service Tax, Sales Tax) included in Total Cost	
			Base rate being paid to hired staff* (B1)	Retention by the agency (B2)					Type and %age of Tax (Please Indicate each tax separately)	Amount of tax
1	Help desk at Airport, Railways Station and Bus Depots	40						06		
2	Help Desk at venue/Floor Management/Help Desks at Hotels	40						06		
3	Management of pick-up and drop by cars and buses	25						06		

5.	Host/Hostesses and Ushers	15						06		
6	Supervisors	10						06		
7	Overall Coordinators	2						10		
FA	Total of items 1-7 at column E (FA)									

Notes:

1. *Including statutory amounts like EPF, ESI etc. as applicable. Show the amount payable to the Sweepers / supervisor / Supervisory Officer separately and statutory amounts separated by a plus sign. Thus, for instance, per day remuneration for a person is Rs. 500 and statutory dues amount to Rs. 85, show it as 500 + 85 (if nil mention clearly).
2. All legal dues and taxes like ESI, PF (as applicable) must be paid and declaration to this effect must be submitted.
3. Qualified Manpower shall mean persons who have handled work for similar events earlier. The qualified manpower should be fluent in speaking English as well as Hindi and Marathi or any other regional language.
4. Training: The manpower agency will be required to give training to each of the persons to be deployed and familiarize them with the venue and their responsibilities. At least two rounds of training will be given for the Supervisors and at least one round of training for each of the staff at their respective sites. For the purpose of training for Hospitality desk in designated hotels, one of the executive for each Hotel will be treated as supervisor.
5. Variation in Manpower deployment: The number of qualified manpower will be purely need based and Agency may be requested by the CII to increase or decrease supply of the qualified manpower as per requirement. The CII will be under no obligation to engage any specific number of Agency's manpower during the period of contract.
6. All expenses towards training, food, transportation, telephony, dress etc would be borne by the Agency.

7. The Agency will maintain a log sheet of the manpower deployed and get it signed daily from the designated official in the area where manpower is deployed and submit the same with the invoice.
8. Payment would be made after duly verifying the same as per given terms and conditions of the payment.
9. Dress code would be maintained for the temporary staff hired at venue and agency would provide for such items which could distinct them from others.
10. Dress code for Hostess will be Sari and Hosts would be in suite with necktie
11. Sufficient manpower to be kept as back up

PART B- REGISTRATION

S.no.	Item Type	Number of counter (A)	Cost per Unit (B)	Total (C=A x B)	Taxes (e.g. Service Tax, Sales Tax) included in Total Cost	
					Type and %age of Tax (Please Indicate each tax separately)	Amount of tax
1	Complete cost of set-up of registration counter with Equipment & manpower for issuing I-Cards/registration namely computers, printers.	50				
2	Printing of I cards on Bond Paper with Plastic Pouch (3" x 5") (design to be approved by MoA. Please include 3 samples with quote Options -I, II, III- this is not to be included in the BID. Selected sample has to be bid and added to final amount. <i>(Bidders will quote for the selected sample the value of which will be submitted as modified bid)</i>	80000				
3	Provision of lanyard and pouch for being sent to the States (same quality and specs as 2 above)	200000				
FB	Total of items 1, 2 & 3)at column C= (FB)					

Notes

- The above unit price to include cost of operators, their incidental expenses like food, transportation, cost of consumables.
- The cost of equipment will be on per day basis.

Part C- Transportation (Vehicles for Local Hire)

S. No.	Type of Car	No. of Vehicles (A)	No. of Days (B)	Rate (12 hr/100 km) (C)	Rate for Extra hour (D)	Rate for Extra km (E)	Total Bid Price per item =(A*B)*(C+2D+20E)	Taxes (e.g. Service Tax, Sales Tax) included in Total Cost		
								Type and %age of Tax (Please Indicate each tax separately)	Amount of tax	
1	Compact 5 Seater (1000-1400 CC)	40	8							
2	Intermediate 5 Seater Sedan (1000-1500 CC)	20	8							
3	6 Seater MUV (1800-2500CC)	15	10							
4	7 Seater SUV (1800-2500cc)	15	10							
5	Tempo Traveller – 10 to 12 seater	10	6							
6	Superior Sedan 5 Seater (1500-2000CC)	10	6							
8	Golf Cart- 6 seat	3	3							
FC	Total of items S. No. 1 to 8 Sum total at Columns F= FC									

Terms & Conditions

- All state Taxes, Toll, Parking , driver allowance, food, Fuel, charges to be included in the above rates
- The kilometer and time will be calculated from point of pick up to the point of drop
- Duty slips have to be submitted with the signature and mobile of the user
- 50% deduction in case vehicle is not reached in time. The other Vehicle if arranged in such a situation, the entire cost will have to be borne by the agency.
- 25% deduction of the duty amount for driver's misbehavior, dirty vehicle
- The driver deployed should hold valid Licence, be in custody of all document viz. RC, Pollution check etc. and be fully conversant with the routes of Event site and Nagpur and areas around and should be well behaved
- A daily record indicating time and mileage for each vehicle shall be maintained in a Log Book. No payment shall be made without submission/verification of Log Book.

PART D: ACCOMMODATION

S. No.	Nature Of Work	Item	Quantity of Room nights (A)	Management Fee per night (B)	Total C=(A*B)	Taxes (e.g. Service Tax, Sales Tax) included in Total Cost	
						Type and %age of Tax (Please Indicate each tax separately)	Amount of tax
1	Management of Hotel/Hostel/Guest House Accommodation	Management Fee to be quoted per room per night	1000				
2.	Cost of managing allocation of Mangal Karyalayas for accommodation of farmers by deputing staff for 21 days in Nagpur	Lumpsum Fee to be quoted with master inventory management	NA	NA			
FD	Total Value as per column C= FD						

- There are about 60 Managal Karyalayas booked by Government of Maharashtra to accommodate the farmers and each Mangal Karyalaya accommodates 150 Farmers.
- The work will be limited to allocation and maintaining master inventory as per the guidance of designated officers.

PART E: AUDIO VISUAL

All requirements are for 5 days unless mentioned otherwise and to be provided on site with fully functional, attended by technical manpower and inclusive of all allied requirements.

SI No	Item	Description	Quantity (A)	Rate (B)	Mention applicable taxes which must be inclusive in your rate	Total C=(A*B)	Taxes (e.g. Service Tax, Sales Tax) included in Total Cost	
							Type and %age of Tax (Please Indicate each tax separately)	Amount of tax
1	LED Wall-32'x10' for Stage (3.8mm-led) and all allied equipments to run the same	the agency will have to provide truss/ raised platform	2					
2	Extron ISS 506 DI/DVI		2					
3	MGP 464 Extron		2					
4	Extron 16 X 8 Matrix Switcher		2					
5	10ftx7.5 feet screen size cloth masking screens on wooden frame		4					
6	6000 luminus or better projectors		4					
7	HDV Players		2					

8	Laptop with processors core I 5 , with Licensed Microsoft office. VLC		10					
9	Remote Clicker/pointer for Speakers		4					
10	Electronics Speaker Timer		1					
11	Cue Light with RED / Yellow /Green Lights		1					
12	Flat Screen for 42" plasma TV with sound Speaker and stand		10					
13	Camera Setup With Necessary Equipments	HD cameras	6					
14	Video Switcher		4					
15	Video Recorder		3					
16	Still Photography	DSLR 12megapixels or above with professional Experinced pgotographer	4					
17	JBL VRX LA 912 or better and all allied system and console to run the sound with Base bin / stage monitors		40					
18	JBL SRX system and all allied system to run the sound with base and stage monitors (two location)		12					
19	Digital Audio recording system		3					
20	Wireless Collar Mike Mike		20					
21	Podium Goose Mikes	Shure/Scnitzer 18"	20					
22	Wireless Hand Held Mikes	Shure	20					
	Lights including Dimmer /Main distribution							
23	Par 64 Parcan with foot stand	for hall ambience	80					

24	Profile	for Podium Head Table	8					
25	LED Par RGB	for stage backdrop	20					
26	Moving Head-575 wash		2					
27	Smoke machines		2					
28	Follow Spots		1					
29	Rigging from hanger		5					
30	Truss for Lighting		5					
31	UPS back up	One day only	30 KVA					
32	DVD players							
33	VGA Splitter							
34	DV Cassettes							
35	DVD conversion PER DV							
36	DVD recorded							
37	SM 58 Mikes with stand							
38	Polycom Phone for Audio Conference							
39	Flip Chart board							
40	White board							
41	Simultaneous Interpretation wireless headset with booth and set up		800					
42	Media Sound output box		4					
43	foot mikes		10					
44.	Announcement system inside exhibition halls and all open areas with maximum	Covered area 14000 sq metre	1					

	three locations to announce	Open area 30000 sq metre . lumpsum amount for adequate audio .						
45	Car Hailing system	2 parking spaces of approximately 25000 sq metre each. The calling point will be the gates which are 800 meters from the parking. Please quote lumpsum amount	2					
	Total of Audio Visual Items 1-45 As per Colum C = FE							

Total Bid Value

Bid Item	Total Value type	Amount
Manpower	FA	
Registration	FB	
Transport	FC	
Accommodation	FD	
Audio Visual	FE	
Total Bid Value		

The company authorized signatory signing the bid to produce a letter from the Board of the Company/All partners on case of partnership firm as authorized signatory.

Minimum Requirement: If the minimum requirement is found to be lesser than what has been projected now, the successful agency will be intimated by 31st January 2014. Payment will be made on the basis of unit rates multiplied by actual requirement ordered. However deviation of individual items up to 10% would overlooked.

EVENT : KRISHI VASANT
 VENUE: CICR CAMPUS NAGPUR

SYMBOLS	NAME
[Symbol]	ENTRY GATE
[Symbol]	LIGHT POLE
[Symbol]	PATH
[Symbol]	ROAD
[Symbol]	FIRE EXIT
[Symbol]	HE TOILET
[Symbol]	SHE TOILET
[Symbol]	WELL
[Symbol]	WATER BODY
[Symbol]	HOARDING AREA
[Symbol]	INTENSION WIRE
[Symbol]	ENTRY-EXIT
[Symbol]	TIN BARRICATION WALL
[Symbol]	FLEX MOUNTED WALL
[Symbol]	CLOTH WALL
[Symbol]	PIPE BARRICATION
[Symbol]	FORM FILLING AREA
[Symbol]	FIRE BRIGADE PARKING AREA
[Symbol]	MAIN EXHIBITION ENTRY DOOR
[Symbol]	DEAD AREA
[Symbol]	GATE
[Symbol]	T.2 TAN A.C
[Symbol]	A.C OUTER UNIT
[Symbol]	CONTAINER
[Symbol]	FILLER
[Symbol]	ENTRY / EXIT / FIRE EXIT PASSAGE
[Symbol]	LAND SCAPING & GREEN NET COVERING
[Symbol]	CONCRETE PASSAGE FOR GENERAL MOVEMENT
[Symbol]	PASSAGE FOR FIRE BRIGADE MOVEMENT
[Symbol]	HANGER - 1 TOTAL STALLS 151 NOS. SIZE 20MX10M
[Symbol]	HANGER - 2 TOTAL STALLS 212 NOS. SIZE 20MX10M
[Symbol]	HANGER - 3 TOTAL STALLS 212 NOS. SIZE 20MX10M
[Symbol]	HANGER - 4 TOTAL STALLS 212 NOS. SIZE 20MX10M

