



भा.कृ.अनु.प. - केन्द्रीय कपास अनुसंधान संस्थान
पोस्ट बैग सं. 2, शंकरनगर पोस्ट ऑफिस, नागपुर -440 010

ICAR - CENTRAL INSTITUTE FOR COTTON RESEARCH

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Website: www.cicr.org.in, E-mail: cicrnagpur@gmail.com

{Location: Near Khapari Phata, Panjari, Wardha Road, Nagpur – 441 108}

ISO 9001-2008 Certified



F. No.(02) St/computer cartridges/HQ NGP/2018-19

Date: 01.10.2018

To,

Sub: Quotation for the Purchase of **computer printer cartridges** – reg.

Sir,

Sealed quotations are invited by the Director, Central Institute for Cotton Research for the purchase of **computer printer cartridges** as per the Specification detailed in Annexure-A on the terms and conditions prescribed below:

Terms & Conditions:

1. Sealed quotations should reach this office on or before **22.10.2018** by **02.00 PM** through speed post/by hand/courier.
2. The rates quoted shall be for free delivery at CICR, Nagpur including all taxes/GST.
3. Envelops may please be super-scribed with the word "**Quotation for computer printer cartridges**".
4. Guarantee/Warranty period offered and after sales service available should be clearly mentioned.
5. The quotation should be quoted by solely local authorized stockiest Service distributor against this **computer printer cartridges**.
6. The payment will be made only after completing delivery according to the specifications, quality, and quantity given in the quotation/purchase order.
7. Other terms and conditions of supply if any may also be stated.
8. The Director, ICAR-CICR, Nagpur reserves the right to accept or reject one or all quotations without assigning any reason thereof.

Yours faithfully,


Sr. Administrative Officer

COMPANY LETTER HEAD**FORMAT OF QUOTATION**

Sl. No.	Specification	Rate (₹)	Qty.	Amount (₹)
1.	Hp computer cartridge-12A		10 No.	
2.	Hp computer cartridge-05 A(E505A)		02 No.	
3.	Hp computer cartridge-53A		02 No.	
4.	Hp computer cartridge-88 A dual pack		03 No.	
5.	Hp computer cartridge-78 A dual pack		03 No.	
6.	Canon cartridge-FX9		02 No.	
7.	Canon cartridge-326D		02 No.	
8.	Canon cartridge-912		04 No.	
			Total	

Authorized Signatory with seal/stamp

Address:

E-mail id:

Ph./Mob. No.