



भा.कृ.अनु.प. - केन्द्रीय कपास अनुसंधान संस्थान
पोस्ट बैग सं. 2, शंकरनगर पोस्ट ऑफिस, नागपुर -440 010
ICAR - CENTRAL INSTITUTE FOR COTTON RESEARCH
POST BAG NO 2, SHANKAR NAGAR POST OFFICE NAGPUR - 440 010(M.S) INDIA
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Website: www.cicr.org.in, E-mail: cicrnagpur@gmail.com
{Location: Near Khapari Phata, Panjari, Wardha Road, Nagpur – 441 108}

ISO 9001-2008 Certified

F. No.(50)St/Equipment/Electronic Weighing Balance/SS/HQ NGP/2017-18 Date: 05.03.2018

To,

Sub:- Quotation for the Purchase of Electronic Weighing Balance – reg.

Sir,

Sealed quotations are invited by the Director, ICAR-Central Institute for Cotton Research, Nagpur for the purchase of **Electronic Weighing Balance as per the Specification detailed in Annexure – A & B** on the terms and conditions prescribed below:

Terms & Conditions:

1. The rates quoted shall be for free delivery & installation at CICR including everything except GST may be shown separately. However, equipment quoted in foreign currency must be quoted on FOB basis, Custom Duty Exemption certificate will be issued only when the bid is quoted in foreign currency in case of foreign made item only & meant for CICR, Panjari, Near Khapari Phata, Wardha Road, Nagpur (Maharashtra).
2. The firm participating in the tender will be required to deposit an account payee bank draft of ₹ 9,000/- being the Earnest Money Deposit, in the name of "The Director, CICR, Nagpur" payable at Nagpur. Earnest Money in any other form shall not be accepted and the tender would be summarily rejected. The earnest money shall be refunded without interest after deposit of security money by the successful bidder. However, the successful bidder will be required to deposit security money calculated at **10% of the equipment cost** in the shape of Demand Draft in favour of "Director, CICR, Nagpur", payable at Nagpur which shall be refunded after six months of successful completion of the contract. **No interest shall be paid on EMD.**
3. Sealed quotation along with the literature and pamphlets should reach this office **on or before 16.03.2018 at 04.00 PM sharp and the quotations will be opened on 17.03.2018 at 02.00 PM.**
4. As the **Electronic Weighing Balance** is urgently needed for our research work, the firms who will be able to make immediate supply **within 10 days of supply/purchase order** at Central Institute for Cotton Research, Panjari Farm, Wardha Road, Near Khapari, Nagpur should only quote the desired rates.

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5. Envelops may please be super-scribed with the word "**Electronic Weighing Balance**".
6. Instrument indigenous or imported will be purchased from only those parties, who can ensure and undertake to provide the satisfactory after-sales-service within the country. The supplier should also ensure to offer a complete detailed package on back up support, prompt commissioning, after-sales-service including workshop backup, timely supply of **Electronic Weighing Balance** to Scientists/Technicians on use.
7. Guarantee/Warranty period offered and after sales service available should be clearly mentioned.
8. The quotation should be quoted by solely local authorized stockiest Service distributor against this **Electronic Weighing Balance**, who has necessary service backup facility.
9. Authorization Certificate should be enclosed with the quotation for this **Electronic Weighing Balance**.
10. Those who are unable to provide the local service facility will not be entertained.
11. The make, quality, and specifications may be stated in detail/must be as per details given by this office (**catalogue may be enclosed**). In case supply is not made within a fixed period the office reserves the right to cancel the supply order.
12. The payment will be made only after completing delivery & installation according to the specifications, quality, and quantity given in the quotation/purchase order.
13. Other terms and conditions of supply if any may also be stated.
14. **Electronic Weighing Balance** will be accepted only after giving satisfactory installation/ demonstrations.
15. The Director, ICAR-CICR, reserves the right to accept or reject one or all quotations without assigning any reason thereof.
16. The quotations, without the desired specification received after the due date is liable to be rejected.

Yours faithfully,

Encl: Annexure-A &B


Sr. Administrative Officer

Copy to:

1. Dr. (Mrs.) Savitha Santosh, Scientist, Crop Production Division, ICAR-CICR, Nagpur for information.

COMPANY LETTER HEAD**FORMAT OF QUOTATION**

Sl. No.	Specification	Rate (₹)	Qty.	Amount (₹)
1.	Electronic Weighing Balance (Analytical) a) Maximum Weighing capacity (g): At least 200g b) Minimum Weighing capacity (g): At least 0.001g c) Readability: 0.0001g d) Pan Size: Stainless Steel weighing pan of not less than 90mm e) Repeatability : 0.0001g f) Linearity: 0.0002g g) Fully automatic internal calibration with built in weight h) Minimum stabilization time i) Multi mode weighing (weighing in different units) preferably with unit conversion facility. j) Larger easy-to-read alpha numeric high contrast LCD/Vacuum Florescent Display with unit of measure indicator k) Rectangular Glass Draft Shield opening from three sides l) Larger ambient temperature and humidity range with least temperature coefficient of sensitivity m) Overload protection n) ISO/GLP compliance o) RS 232 interface connectivity		01 No.	
			Total	

Authorized Signatory with seal/stamp

Address:

E-mail id:

Ph./Mob. No.

COMPANY LETTER HEAD
FORMAT OF QUOTATION

Sl. No.	Specification	Rate (₹)	Qty.	Amount (₹)
1.	Electronic Weighing Balance a) Maximum Weighing capacity (g): At least 5 kg. b) Minimum Weighing capacity (g): At least 0.5g c) Dimensions: Overall (WxHxD): 300x200x75mm d) Display: 6 digit e) Minimum stabilization time f) Larger easy-to-read alpha numeric high contract LCD/Vacuum Florescent Display with unit of measure indicator g) Larger ambient temperature and humidity range with least temperature coefficient of sensitivity h) Overload protection i) ISO/GLP compliance j) RS 232 interface connectivity		01 No.	
Total				

Authorized Signatory with seal/stamp

Address:

E-mail id:

Ph./Mob. No.