

ICAR- Central Institute for Cotton Research, Nagpur

Proforma for nomination of officials for Training

(including training workshop/summer/winter school)

(This is in addition to the proforma for nomination prescribed by the organizer)

Name of the Official and Designation	
Title of training programme	
Name of the organizing institute	
Nature, duration of training	
Period of training	From To
Is the training mandatory for Career Assessment	Yes/No
Details of trainings attended during the preceding 3 years (No., Title, Duration, Organizing Institute)	
Training fees (if any)	
Is there any provision in externally funded project (for training fee/travel grant)	
Project in which the skills learnt will be used	
Last date for nomination	

Forwarding note and recommendation by Head of the Division/Section/Regional Station

The training programme for which the nomination is being sent is essential / useful in

_____ work being undertaken / going to be assigned to the official. I hereby recommend / do not recommend the nomination.

Head of Division/Section/Regional Station

Name/Signature/date

Forwarding note of the PME: Recommended / Not recommended

Head, PME Cell

Name/Signature/date

Approval: Approved for submission*/Not Approved for submission/Approved for submission to ICAR for permission*.

Director

*** Under the condition that a short note on the training programme and the skilled acquired is submitted to the PME Cell for record.**